**Minutes of the Meeting of Yaxley Parish Council held on 24th November 2021**

**at 7.30 p.m.**

**Present:**

Councillor C Wright Councillor I Luff

Councillor J Moore Councillor R Hall.

Councillor N Young Councillor K Stubbington

County Councillor J Fleming

District Councillor D Burn.

P Freeman Parish Clerk.

One member of the public.

1. Apologies for Absence.

* Councillors Pawsey, Laughlin and Hawes.

1. Chair’s Opening Remarks

* The Chair welcomed everyone to the meeting.

1. Councillor’s Declaration of Interests in Agenda Items.

* None.

1. Celebration of the Queen’s Jubilee 2022.

* There was a discussion of the how to organise events to celebrate the Queen’s Jubilee in 2022 with a representative of the Community Centre Committee.
* It was agreed that the Parish Council would be represented by Councillor Hawes and the Chair and that other organisations should be involved, e.g. Mellis CEVC Primary School and the Parish Church.
* It was also agreed that a meeting should be organised where the plans could be formalised.
* There was a discussion of various projects including the planting of trees and there was a discussion of potential sites for this.

1. Minutes of the Previous Meetings.

* The minutes of the previous meeting were agreed as a true record and were signed by the Chair, proposed by Councillor Luff and seconded by Councillor Wright.

1. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

**Carried Forward Action Points from the Meeting on 26 May 2021.**

* Mr Martinelli has suggested that a time capsule with memories of the past year is prepared, and it could be located in the area at the well seat. It was agreed to consider this suggestion at a future meeting. **Action: The Clerk.**
* Investigate grant funding for a borehole on the allotments and invite a consultant to visit the allotments to discuss the cost of a borehole. **Action: The Clerk.**
* Order playground chippings when repair work has been completed. **Action: The Clerk.** Completed.

**Action Points from the Meeting on 28 July 2021.**

* Queen’s Platinum Jubilee: **Action: The Clerk**.
  + Contact Cranswick and Drax for sponsorship for a party for the Queen’s Jubilee
* The Queen’s Jubilee will be a regular agenda item. Completed.
* The Clerk will contact Celia Armstrong about arranging a party for the Queen’s Jubilee. Completed.

**Action Points from the Meeting on 8 September 2021.**

* Contact Jessica Fleming about the following highways matters: **Action: The Clerk**.
  + Road markings by the Cherry Tree Public House have still not been added. Completed.
  + The advertising sign by the Yaxley roundabout is it legal? Completed.
  + The access from the north roundabout on the A140 to Roy Humphreys business has not been completed and traffic is still turning right into the existing access. The Highways Department of Suffolk County Council is aware of the issues but has no powers to force it to be used.
  + The lack of consultation about the closure of the road in Yaxley for installation of services to new houses.
* Two Parish Councillors to be representatives of the Parish Council as members of any committee formed for the Queens Platinum Jubilee Celebration in Yaxley. **Action: The Clerk**. Completed.

**New Action Points from the Meeting on 13 October 2021**

* Email Mr Heald to thank for attending the meeting. **Action: The Clerk**. Completed.
* Email Ms Tobitt about her allotment plot. **Action: The Clerk**. Completed.
* Contact Celia Armstrong about the Queen’s Platinum Jubilee Celebration **Action: The Clerk**. Completed.
* Contact Councillors not attending the meeting to ask permission to circulate their contact details. **Action: The Clerk**. Completed.
* Allotment tenancy agreements and fees. **Action: The Clerk**. Completed.
* Once the final documentation for the agreement with Drax is completed the Clerk will sign on behalf the Parish Council. **Action: The Clerk.** Completed.
* The Clerk will ask that a further condition should be included in the agreement that vehicles should not turn right into, or from, the hardstanding area while it is being used by Drax for the construction of a substation, proposed by Councillor Hawes and seconded by Councillor Laughlin. **Action: The Clerk.** Completed. Concern was also expressed about the entrance to the Cranswick Processing Plant, and it was agreed that contact should be made to enquire whether the current arrangement will continue. **Action: The Clerk.**
* Photograph the surface of the Hardstand. **Action: The Clerk**. Completed.
* Notices for the play area. **Action: Councillor Luff** Completed.
* Respond to the planning application 15ai. **Action: The Clerk**. Completed.
* It was agreed to purchase a wreath for the annual service of remembrance at a cost of £30. **Action: Councillor Moore.** Completed.

1. Notification of any urgent business.

* None.

**Public Forum.**

County Councillor Jessica Fleming, Hartismere Division, Suffolk

[Jessica.fleming@suffolk.gov.uk](mailto:Jessica.fleming@suffolk.gov.uk) Tel: 07714-597980 Twitter: @jesstfleming

**Queen’s Green Canopy –**This tree planting and preservation campaign aims to leave a lasting legacy to mark the Queen’s Platinum Jubilee in 2022, and to provide local councils with support and guidance. SCC along with other local councils has helped to make a film showing how to get involved [Queen’s Green Canopy – Suffolk – SALC](https://www.salc.org.uk/queens-green-canopy-suffolk/),

**An Off Shore Electricity Grid Task Force (OffSET)** –regional MPs and Councillors Chaired by Sir Bernard Jenkin come together to respond to the Government’s Offshore Network Transmission Review (OTNR). The national targets of Net Zero by 2050 and 40GW of Offshore Wind demand major new infrastructure (pylons and substations) in Norfolk, Suffolk, and Essex over the coming decades; these will have significant impacts on the environment, landscape and communities.

|  |
| --- |
| **Message from Historic England** - UK Heritage Pulse is a collaborative research project for the heritage sector. HE is working with the National Lottery Heritage Fund to build [a panel of heritage professionals](http://webmail.historicenglandservices.org.uk/c/1eYAkUqu7ejSrkZVZMH0RJg46) to share views and knowledge to inform strategy, recovery and the reinvention of the sector post-Covid-19.  HE is inviting anyone that manages or supports any type of heritage in England to take part. The information will be shared through our quarterly UK Heritage Pulse surveys. |

**Covid Vaccination and Booster Service** – Information about the Suffolk and NE Essex services for Covid vaccinations and boosters can be found on: <https://sneevaccine.org.uk/> Boosters are available for people who meet the eligibility criteria six months after their second vaccination, regardless of vaccine received, and others in vulnerable categories. Walk in clinics offering the booster are listed on the web site or contact the Patient Helpline - [0344 257 3961](tel:03442573961) .

* There was a discussion of the plans for pylons from Norwich to London which will involve re-cabling of the existing pylons.

In response to questions the following points were made:

* The cables will only be underground in areas of outstanding natural beauty.
* There have been no results from the survey by cameras at the southern roundabout. Councillor Fleming will arrange a meeting with Highways, Yaxley Parish Council, Thrandeston Parish Council and Brome Parish Council about the problems with the traffic on the roundabouts.

District Councillor’s Report to Yaxley Parish Council on 24 November 2021.

**An update on Covid-19 in Suffolk**

At Public Health Suffolk’s request the government recently designated Suffolk as an

‘enhanced response area’, recognising the high incidence of Covid cases within the past month or two [Read the full story](https://www.suffolk.gov.uk/council-and-democracy/council-news/show/suffolk-bids-for-extra-national-resources-in-the-battle-with-covid). The ERA designation lasts for up to five weeks and brings additional support and funding to help the NHS avoid unsustainable pressure.

Every home in the county will receive a leaflet reminding them of the simple steps they can take to reduce the spread of the virus. This will be supported by radio ads, social media promotion and will appear on billboards across Suffolk.

We are also launching a fun campaign aimed at a younger audience, encouraging people to think about the things they enjoy - such as a family dinner, or time out with friends – and how relatively small acts can help ensure they can continue safely this winter. Again,

this will be supported in a range of ways, including across our social media. Do please look out for it and share with your own friends to help get the message out.

# Work to continue on blueprint for districts’ future development

Public examination of Babergh and Mid Suffolk District Council’s Joint Local Plan – the strategic blueprint for future development of the districts - has been paused by the Planning Inspector to allow the councils further time to review its evidence. [Read the full story](https://www.midsuffolk.gov.uk/news/work-to-continue-on-blueprint-for-districts-future-development/)

# Feedback sought on future development in districts

Babergh and Mid Suffolk councils recently published their draft five-year housing land supply statements – outlining the anticipated supply of new homes between now and 2026. We are inviting comments on the robustness of the housing land supply information and evidence related to the delivery of sites by midday on Friday 17 December 2021. [Read the](https://www.babergh.gov.uk/news/feedback-sought-on-future-development-in-districts/) [full story](https://www.babergh.gov.uk/news/feedback-sought-on-future-development-in-districts/)

# Residents have their say on name for Needham Lake’s café and visitor centre

As work continues on the development of the new café and visitor centre at Needham Lake, Mid Suffolk District Council called on the community to help with selecting a name for it.

[Read the full story](https://www.midsuffolk.gov.uk/news/have-your-say-on-a-new-name-for-needham-lakes-cafe-and-visitor-centre/)

STOP PRESS: The most favoured option – Duck and Teapot – has now been announced.

# Tree for Life scheme welcomes applications from new parents

Babergh and Mid Suffolk’s popular Tree for Life scheme, which offers a free tree for new parents, is now open for 2021 applications. The scheme, which benefits families, communities and the environment by boosting tree coverage across our districts, is open to all families in the districts who have or are welcoming a new arrival between 1 January and 31 December 2021. Parents who may have lost a child during the same period are also able to apply for a remembrance tree. [Read the full story](https://www.midsuffolk.gov.uk/news/tree-for-life-scheme-welcomes-applications-from-new-parents/)

# £1.5m funding boost for Babergh and Mid Suffolk communities

Town and Parish Councils across Babergh and Mid Suffolk received £1.5 million in neighbourhood CIL last month – paving the way for a range of vital community facilities and projects. [Read the full story](https://www.midsuffolk.gov.uk/news/1-5m-funding-boost-for-babergh-and-mid-suffolk-communities/)

# Green light for further funding to support vital infrastructure in Mid Suffolk

In addition, £118,000 of CIL funding was allocated last month for community centre improvements and sports facilities in Debenham, Elmswell, Rickinghall and Framsden. [Read](https://www.midsuffolk.gov.uk/news/green-light-for-further-funding-to-support-mid-suffolk-communities/) [the full story](https://www.midsuffolk.gov.uk/news/green-light-for-further-funding-to-support-mid-suffolk-communities/)

* Councillor Burn had no further information about a possible retail development adjacent to the southern roundabout, other than what was in the press coverage. He will endeavour to find out any more information that is available.

1. Correspondence received.

* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council
* Clerks and Councils Direct.
* DEFRA Consultation on Amendments to Burial Regulations – email on 26 October 2021.

1. Yaxley Allotments:

* Update on allotment gardens and tenancy agreement.

1. Report on the number of vacant plots.

* Only four tenancy agreements have been returned so far. The deadline is the end of November 2021.

1. Update on long term strategy for Yaxley Allotments.

* Nothing to report.
* Unused plots:
  + The final cut of the unused areas has been completed and no more work should be needed on them until the Spring of 2022.

1. Finances and financial report.
   1. Balances on Accounts: 28th October 2021.
      1. Current account: £4,920.30
      2. Deposit account: £5,597.09

* The account balances were noted by Councillors.
  1. Financial report and bank reconciliation.
     + Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
     + The accounts were to the date of this meeting and included a bank reconciliation for both accounts.
     + There were no questions from Councillors.
     + There are some uncashed cheques which the Clerk will follow up. **Action: The Clerk.**
  2. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses | 101311 | £554.50 | LGA 1972 S112 |
| HMRC | PAYE | 101312 | £134.40 | LGA 1972 S112 |
| David Newcombe | Grass cutting allotments, burial ground, well seat and village sign, | 101313 | £235.00 | LGA 1972 S111 |
| Yaxley PCC | Donation from Recycling Credits | 101314 | £200.00 | LGA 1972 S111 |
| Yaxley Community Centre | Donation from Recycling Credits | 101315 | £200.00 | LGA 1972 S111 |
| Mid Suffolk District Council | Annual Play Inspection | 101316 | £90.47 | LGA 1972 S111 |
| Material Change Composting LTD | Playground Chip | 101317 | £523.20 | LGA 1972 S111 |
| Fatstickman LTD | Signs for the play area | 101318 | £54.00 | LGA 1972 S111 |

* It was agreed unanimously to pay the invoices listed above, proposed by Councillor Wright and seconded by Councillor Luff.
  1. Requests for financial support:
     1. Citizens Advice Bureau.
     2. Headway Suffolk.
* It was agreed unanimously to donate £50 to each organisation, for the Citizens Advice Bureau, proposed by Councillor Wright and seconded by Councillor Moore and for Headway, proposed by Councillor Luff and seconded by Councillor Stubbington.
  1. Receipts: Drax – Progress Power: £20,800.00.

1. Lorry Route Map Review for Suffolk – email dated: 22 October 2021.

* In the discussion of the lorry route map it was noted that the road from Yaxley, through Mellis to Wortham is not classified as a lorry route.
* It was agreed that the Parish Council would put forward the following: Lorries should stay on the A140 and not use the road from Yaxley, through Mellis to the A143 at Wortham, or the return route from Wortham to Yaxley. Lorries should only use this road to access local businesses.

1. Emergency Plan for Yaxley: update.

* Councillor Luff is reviewing the Emergency Plan and it will be considered at the next meeting.

1. Highways:
   1. Traffic failing to give way, when moving south to north, on reaching the Yaxley Roundabout.

* See above.
  1. Continued use of A140 exit by Roy Humphrey Group despite obvious completion of new replacement exit to roundabout.
* See above.
  1. Increase in incidents of speeding on Mellis Road.
* There appears to be an increase in speeding incidents on the Mellis Road as the battery for the speed indicator device has to be recharged more often.
* It was agreed that the Clerk would investigate the cost of a speed survey and the data could then be compared with the previous survey data from 2019. **Action: The Clerk.**

1. Drax/Progress Power (Gas Fired Power Station)

* Nothing to report.

1. Dates of Meetings 2022:

The following dates were agreed for meetings in 2022:

* 5 January 2022, 9 February 2022, 23 March 2022, 4 May 2022 and Annual Parish Meeting, 8 June 2022, 20 July 2022, 31 August 2022, 12 October 2022, 23 November 2022.

All meetings are on Wednesday and start at 7.30 p.m. except the Annual Parish Meeting which begins at 7.00 p.m.

* It was agreed that the Clerk would book these dates with the Community Centre. **Action: The Clerk.**

1. Planning:
   1. Applications:
      1. Application for Planning Permission - DC/21/05837

Proposal: Householder Application. Removal of modern link corridor and modern defunct boiler chimney that are interfering with historic Tudor window. Construction of traditional linking corridor.

Location:Yaxley Hall, Hall Lane, Yaxley, Suffolk IP23 8BY

* Following a discussion it was agreed to support this application.
  + 1. Application for Listed Building Consent - DC/21/05838

Proposal: Application for Listed Building Consent. Removal of modern link corridor and modern defunct boiler chimney that are interfering with historic Tudor window.

Construction of traditional linking corridor.

Location: Yaxley Hall, Hall Lane, Yaxley, Suffolk IP23 8BY

* Following a discussion it was agreed to support this application.
  + 1. Application for Discharge of Condition(S) - DC/21/05647

Proposal: Approval of Details Reserved by Requirement 22 of the Progress Power (Gas Fired Power Station) Order 2015 (S.I. 2015/1570) as Amended, concerning requested alterations to previously approved plans regarding requirements 3, 4, 6, 8, 10 and 11.

Location: Progress Power, Potash Lane, Eye, Suffolk IP23 7HE

* Following a discussion it was agreed to make no comment on this application.
  1. Applications – no decision:
     1. Application for Planning Permission - DC/21/05449

Proposal: Householder Application - Erection of a two-storey side extension and single storey rear extension.

Location: Dove Cottage, Old Norwich Road, Yaxley, Suffolk IP23 8BH

* + 1. Application for Planning Permission Without Compliance of Condition(S) -DC/21/05236

Proposal: Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/19/00108 dated 04/09/2019 - (Erection of factory with an adjoining two-storey production office, a warehouse extension, a loading dock building, and material stockpile. Provision of 9no. caravans for temporary accommodation for seasonal staff. Creation of vehicular access) To vary appearance and layout of main building extensions and configuration of waste pad - new drawings submitted.

Location: Camstar Herbs Ltd, Chestnuts Farm, Langton Green, Eye Suffolk IP23 7HL

* + 1. Application for Planning Permission - DC/21/04099

Proposal: Planning Application. Erection of a storage and distribution warehouse

Location: Land at Eye Airfield, Eye, Suffolk, IP23 7HU

* + 1. Application for Planning Permission - DC/21/04697

Proposal: Planning Application. Erection of new storage building No.10 for B8 use

Location: Land on Eye Airfield, Ipswich Road, Eye, Suffolk

* + 1. Statutory consultation on proposals for Sunnica Energy Farm.
    2. Application for Planning Permission - Dc/21/03808

Proposal: Householder application - Erection of detached two bay oak pergola

Location: Bulls Hall Barn, Ipswich Road, Yaxley, Suffolk IP23 8BZ 9Extensio to 29 July 2021 to respond.)

* + 1. Application for Planning Permission - DC/21/04099

Proposal: Planning Application. Erection of a storage and distribution warehouse

Location: Land at Eye Airfield, Eye, Suffolk, IP23 7HU

* + 1. Application for Reserved Matters - DC/20/05028

Proposal: Application for approval of reserved matters following outline approval DC/20/00786

Town and Country Planning (Development Management Procedure) (England) Order

2015 - Appearance, Landscaping, Layout and Scale for the Erection of 2No detached dwellings

Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk IP23 8DH

* 1. Planning decisions:

1. Approved:

* Discharge of Condition(S)

Town and Country Planning Act 1990

Proposal: Discharge of Conditions Application for DC/19/02267- Condition 4 (Access Works)

Location: Land Between A140 And Leys Lane, Yaxley, Suffolk

* Discharge of Condition(S)

Town and Country Planning Act 1990

Proposal: Discharge of Conditions Application for DC/19/02267- Condition 7 (Construction

Surface Water Management Plan)

Location: Land Between A140 And Leys Lane, Yaxley, Suffolk,

1. Refused: none.
2. Discharge of Conditions:
3. Conditions not being Discharged: none.
   1. Withdrawn: none.
   2. Appeal allowed:
   * Reference: APP/W3520/W/21/3272131

Appeal by: Mr G Aldridge

Proposal: Application for Outline Planning Permission (with all matters reserved). Town and Country Planning Act 1990 -Erection of 2No detached dwellings with garages.

Location: Land Adjacent to Chapel Cottage, Mellis Road, Yaxley, Suffolk

1. Play area:
   1. Plans for reopening the play area.
   * The repairs to the play area have been carried out and it was agreed that once the play chip have been delivered and levelled the play area can be used.
   1. Arrangements for levelling the play chips on the play area.
   * The play chips will be delivered in the week following this meeting and the Clerk will arrange for a digger to be available to help with the levelling.
   * Councillors were asked to help with the levelling work and the Clerk will arrange a date once the chips have been delivered and a digger is available. **Action: Councillors and the Clerk.**
   1. To receive Play Area Inspection Report.

* Councillor Wright reported that grass and weeds are growing through the play chips, but this problem should be resolved by the delivery of more play chips.
* Councillors thanked Wright for his report.
  1. Annual Report – circulated 8th October 2021.
* The work that has been carried out on the play area, and the delivery of play chips, will resolve the issues raised in the report.

1. Yaxley Cemetery:
   1. To consider inspection report - Councillor J Hawes.

* All is in order and the monuments are safe.
* Thanks to Councillor Hawes for his report.

1. Speed Indicator Devices, Defibrillator and Bottle Bank.
   1. To receive a report on the speed indicator devices.

* The speed indicator devices are working normally.
* See above.
  1. To receive a report on the defibrillator.
* All is in order.
  1. To receive a report on the bottle bank.
* All is in order.
* Councillor Laughlin will be asked to take responsibility for the bottle bank and the defibrillator until the next meeting.

1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 5th January 2022.

* None.

Meeting closed at 9:30 p.m.

**Carried Forward Action Points from the Meeting on 26 May 2021.**

* Mr Martinelli has suggested that a time capsule with memories of the past year is prepared, and it could be located in the area at the well seat. It was agreed to consider this suggestion at a future meeting. **Action: The Clerk.**
* Investigate grant funding for a borehole on the allotments and invite a consultant to visit the allotments to discuss the cost of a borehole. **Action: The Clerk.**

**New Action Points from this Meeting on 24 November 2021**

* The Clerk will contact Cranswick about the entrance to the plant and ask how long the temporary arrangement to prevent vehicles turning right will remain and when a permanent system will replace it. **Action: The Clerk.**
* Cllr Hawes and the Chair will represent the Parish Council on the Committee to arrange the events to celebrate the Queen’s Platinum Jubilee. **Action: Cllr Hawes and the Chair**
* Contact Jessica Fleming about the following highways matters: **Action: The Clerk**.
  + The advertising sign by the Yaxley roundabout is it legal?
  + The access from the north roundabout on the A140 to Roy Humphreys business has been completed and traffic is still turning right into the existing access.
* Respond to the Lorry Routes consultation. **Action: The Clerk.**
* Contact Mr Youngman about hiring him and his digger to help with levelling the playground chips. **Action: The Clerk.**
* Councillors were asked to help with the levelling work and the Clerk will arrange a date once the chips have been delivered and a digger is available. **Action: Councillors and the Clerk.**
* Arrange a speed survey on the Mellis Road. **Action: The Clerk.**
* Book the dates for the Parish Council meetings in 2022 with Celia Armstrong. **Action: The Clerk.**
* Respond to planning applications items 17a. i and ii. **Action: The Clerk.**
* Ask Cllr Laughlin to continue to monitor the bottle bank and defibrillator. **Action: The Clerk.**