**Minutes of the Meeting of Yaxley Parish Council held on 24th February 2021**

**at 7.30 p.m. by video conferencing.**

**Present:**

Councillor J Moore Councillor I Luff Councillor K Pawsey.

Councillor J Hawes Councillor C Wright. Councillor A Luff

Councillor N Young

County Councillor Jessica Fleming.

District Councillor David Burn

P Freeman Parish Clerk.

No members of the public.

1. Apologies for Absence.

* Councillor J Laughlin and Councillor R Hall

1. Chairman’s Opening Remarks.

* The Chairman welcomed everyone to the meeting and in particular Cllr Young to her first meeting.
* The Chairman confirmed he will not stand for re-election as Chairman at the Annual Meeting of the Parish Council.

1. Councillor’s Declaration of Interests in Agenda Items.

* None.

1. Minutes of the Previous Meetings.

* The minutes of the previous meeting were agreed as a true record, proposed by Councillor Pawsey and seconded by Councillor Hawes.

1. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

* Mr Martinelli has suggested that a time capsule with memories of the past year is prepared and it could be located in the area at the well seat. It was agreed to consider this suggestion at a future meeting. **Action: The Clerk.** This will be followed up once the pandemic is over.
* Investigate grant funding for a borehole on the allotments and invite a consultant to visit the allotments to discuss the cost of a borehole. **Action: The Clerk.** This will be followed up once the relaxation of the rules around the pandemic allow a meeting with a contractor to take place.
* Play Area: **Action: The Chair,**
  + Ask Mr Tubey for a quote for repairs to the play area.
  + New chain for the play area equipment
  + It may be necessary to find someone else to carry out repair work on the play area and if any Councillors know of anyone they should pass on the name to the Chairman. **Action Councillors.**

1. Notification of any urgent business.

* None.

**Public Forum.**

Report from Councillor Jessica Fleming, Hartismere Division, Suffolk

[Jessica.fleming@suffolk.gov.uk](mailto:Jessica.fleming@suffolk.gov.uk) Tel: 07714-597980 Twitter: @jesstfleming

**COVID Vaccination Programme –** The Suffolk & NE Essex Clinical Commissioning Group (CCG) has developed a web site for Suffolk residents about the vaccine rollout, call up process, and about web based public engagement sessions [SNEE NHS COVID-19 Vaccination Service website](https://sneevaccine.org.uk/).

**Suffolk County Council Budget Agreed** – The Council at its February meeting announced a budget of £597.9million - an increase of £41million (7.4%) on 2020/21. About £15m is allocated to ongoing pandemic responses. Council tax will increase by 3.99% of which 2% is dedicated to social care.

**Recycling -** The Suffolk Waste Partnership has a designated website on lessons and fun games for children - <http://www.suffolkschoolsrecycling.org.uk/>

Information about what you can and can’t recycle can be found at [www.suffolkrecycling.org.uk](http://www.suffolkrecycling.org.uk/) Note that garden waste collection should resume the week of March 1st so put your bins out!

**Roundabouts** – Upcoming road closures are noted: the A140 will be closed from the B1077 (top of the Brome triangle) down to Castleton Way Yaxley **from 20:00hrs on Friday 26 February until 05:00hrs on Monday 01 March 2021.** The closure will allow construction work to take place to connect the existing A140 carriageway to the new Northern Roundabout. Keep up with the project’s latest developments on: <https://eyea140scheme.co.uk/>

In response to questions the following points were made:

* Bulk collections are still available.
* Norfolk County Council has organised surge testing in the Diss area. There has been no involvement from Suffolk County Council although plans are in place if it is necessary.
* Anyone working in Norfolk can be tested and residents in IP22/24 are asked to go to surge testing. Other people from North Suffolk should be able to be tested.
* The work on the chevrons and ‘slow’ signage should take place in May/Jure 2021.
* There has been a meeting to discuss footpath/cycle way to Eye and the Parish Council would support this proposal. The footpath from Yaxley to Mellis is also on agenda.

Report from Councillor Burn:

* The Brown Bin collections will resume in the week beginning 8 March 2021.
* Mis Suffolk District Council (MSDC) investments:

Latest acquisition:

* + £25,000,000 is to be invested on behalf of MSDC and Babergh District Council and will give a significance return.
  + At present there are extremely favourable interest rates for borrowing money.
  + There is a business plan for the investments and nearly all the money has been invested.
  + £5,000,000 has been invested in a business in Basingstoke.

There were no questions.

* The Charman thanked Councillors Fleming and Burn for their reports.

1. Correspondence received.

* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council. There will be road closures because of the opening of the two roundabouts on the A140.
* Clerks and Councils Direct.
* COVID-19
* Headway Suffolk

1. Yaxley Allotments:

* Update on allotment gardens and tenancy agreement.

1. Report on the number of vacant plots.
   * + There are 11 tenants.
2. Update on long term strategy for Yaxley Allotments.
   * + It has not been possible to set up a meeting about a possible bore hole to supply water to the allotments. Until there is a new water source the bowser will continue to be used.

* Unused plots:
  + The Clerk will contact Mr Mills to ask him to monitor the area that is no longer in use as allotments and alert the Clerk when the area needs to be cut. **Action: The Clerk.**

1. Finances and financial report.
   1. Balances on Accounts: 24th January 2021.
      1. Current account: £2,295.17
      2. Deposit account: £5,596.67

* Councillors noted the bank balances.
  1. Financial report and bank reconciliation.
* Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
* The accounts were to the date of this meeting and included a bank reconciliation.
* There were no questions from Councillors.
* This is the last meeting of the 2020/2021 financial year.
  1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses including claim for payments to David Newcombe and gifts | 101271 | £378.58 | LGA 1972 S112 |
| HMRC | PAYE | 101272 | £86.40 | LGA 1972 S112 |
|  |  |  |  | LGA 1972 S111 |

* It was unanimously agreed to pay the invoices listed above, proposed by Councillor Hawes and seconded by Councillor Wright.
  1. Quotation for Grass and Hedge Cutting from Mr Newcombe.
* Following a discussion the quotation for the work from Mr Newcombe was unanimously agreed, proposed by Councillor Hawes and seconded by Councillor Wright. **Action: The Clerk.**
  1. Requests for financial support: none.
  2. Receipts: MSDC recycling credits: £399.87.
* It was unanimously agreed to divide this sum, as usual, between Yaxley Parochial Church Council and Yaxley Community Centre, proposed by Councillor Hawes and seconded by Councillor Wright. **Action: The Clerk.**

1. Highways:
   1. Bend by the Cherry Tree Public House.

* See above.
  1. Addresses for the New Development at Land off Cherry Tree Close, Yaxley. (Email on 16 February 2021.).
* Following a discussion it was agreed by a vote of 5 to 1 to suggest that the area should be called Cuckoo Close, proposed by Councillor Young and seconded by Councillor Wright. The name that had been suggested was The Paddocks and this was rejected as it already exists as an address in Yaxley. **Action: The Clerk.**

1. COVID-19.

* There was a discussion of the when face to face meetings should take place again and the ‘road map’ announced by the Prime Minister includes plans that restrictions should be lifted on 21 Jure 2021. There will be further discussions about when face to face meetings will take place, but this will be affected by Government guidance.

1. Travellers on Eye Airfield.

* The travellers are on private land and no concerns have been reported, although there have been reports of children removing things. The matter is in the hands of the land owner.

1. Planning:
   1. Applications
      1. Application for Planning Permission - Dc/21/00610

Proposal: Planning Application. Installation of Roof Mounted Solar PV

Location: Cranswick Country Foods, Cranswick House, Oaksmere Business Park, Eye Airfield Industrial Estate Yaxley Eye

* It was agreed to make no comment.
  1. Applications – no decision:
     1. Statutory consultation on proposals for Sunnica Energy Farm.
     2. Application for Reserved Matters - DC/20/05028

Proposal: Application for approval of reserved matters following outline approval DC/20/00786

Town and Country Planning (Development Management Procedure) (England) Order

2015 - Appearance, Landscaping, Layout and Scale for the Erection of 2No detached dwellings.

Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk IP23 8DH

* 1. Planning decisions:
     1. Approved:
        + Application for Planning Permission Without Compliance of Condition(S) - DC/20/05027

Proposal: Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Drawings) of DC/19/03345 (allowed under Appeal Decision APP/W3520/W/19/3239180) Erection of 2 no. detached dwellings with garages

Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk IP23 8DH

* + 1. Refused:
    2. Discharge of Conditions:
    3. Conditions not being Discharged:
  1. Withdrawn: none.
  2. Appeal: none.

1. Play area:
   1. To receive Play Area Inspection Report.
      * + The area has not been used very much.
        + Work is needed before the area can be used which will include cutting back brambles, clearing up and refilling with bark chips. Although the Charman has already cleared some branches and brambles.
        + The plan is to open from 17 May 2021.
        + Chains are needed and Councillor Pawsey has the contact details of the supplier.
        + Play bark chips will be ordered.
        + The Chairman will contact Mr Tubey about carrying out maintenance work.
        + The bench will need to be vanished and the Clerk will contact the family who presented it. **Action: The Clerk.**
        + Any other areas that require attention as a result of the Annual Report will be addressed.
        + Councillor Wright offered to continue to monitor the play area until the next meeting of the Council. Councillors thanked him for his work.
        + There was concern about the Community Centre as there is quite a lot of litter there including drink cans and crisp packets.
   2. Annual Report.

* See above.

1. Yaxley Cemetery
   1. To consider inspection report - Councillor J Hawes.

* All is in order although and the monuments are safe.
* Thanks to Councillor Hawes for his report.
  1. Review of the Regulations for the Administration of Yaxley Cemetery and Charges and Fees.
* It was agreed to delay the review until the Spring of 2022.

1. Defibrillator and Bottle Bank.
   1. To receive a report on the defibrillator.

* All is in order.
  1. To receive a report on the bottle bank.
* All is in order.
* Councillor Young will take responsibility for the bottle bank and the defibrillator until the next meeting.

1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 7th April 2021.

* None.

Meeting closed at 8:26 p.m.