**Minutes of the Meeting of Yaxley Parish Council held on 20th July 2022 at 7.30 p.m.**

**Present:**

Councillor I Luff Councillor K Stubbington,

Councillor J Hawes

District Councillor David Burn

P Freeman Parish Clerk.

No members of the public.

Councillor Luff chaired this meeting in the absence of the Chair and Vice Chair.

1. Apologies for Absence.
* Councillors Pawsey, Laughlin, Moore, Young, Hall, Wright and County Councillor J Fleming
1. Chair’s Opening Remarks
* The Chair welcomed everyone to the meeting and asked that in future if the Chair and Vice Chair could co-ordinate when they are not available to be at meetings.
1. Councillor’s Declaration of Interests in Agenda Items.
* None.
1. Minutes of the Previous Meetings.
* The minutes of the previous meeting were agreed as a true record and were signed by the Chair.
1. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

**Carried Forward Action Points from the Meeting on 26 May 2021.**

* Mr Martinelli has suggested that a time capsule with memories of the past year is prepared, and it could be located in the area at the well seat. It was agreed to consider this suggestion at a future meeting. **Action: The Clerk.**

**Action Points from the Meeting on 23 February 2022.**

* The bowser needs maintenance. **Action: Cllr Moore.** It can be used at the moment without any further action.

**New Action Points from the Meeting on 18 May 2022.**

* At a future meeting there will be a discussion of how the income from the agreement with Drax and CIL will be used. Two/three projects will be identified which will then be put to local people. **Action: The Clerk.** The following were suggested: the Well Seat, bore hole for the allotments, toilet in the Community Centre car park, a new door for the entrance to the hall from the toilet area, play area equipment, outdoor gym, work on the perimeter of the King George V Playing Field, the door at the bottom end of the hall needs to be replaced.
* The Clerk will pass on the reports of drug use and speeding vehicles near the layby on the Old Ipswich Road. **Action: The Clerk.** It was agreed to wait to see if any progress is made by the police before discussing closing the lay by.
* The Clerk will check the agreement which was made for the 99-year lease on the land on which the Community Centre is built. **Action: The Clerk.** The Clerk will chase this up.
* Follow up the progress on the adoption of the roads on Cherry Tree Close with Suffolk Legal. **Action: The Clerk.** Nothing to report.

**New Action Points from the Meeting on 8 June 2022.**

* Follow up again the progress on the adoption of the roads on Cherry Tree Close with Suffolk Legal and forward the email received to Cllr Fleming and Cllr Burn. **Action: The Clerk.** Completed.
* Cranswick has not carried out the planting of a green boundary to screen the processing plant on the southern side of the factory. **Action: The Clerk.** This is being followed up by MSDC.
* The biodiversity conditions which apply to Cuckoo Close, and the clearance of the site have not been completed the Clerk will contact the Enforcement Officer. **Action: The Clerk.** This is being followed up by MSDC.
* The revised Emergency Plan will be considered at the meeting in October 2022. **Action: Cllr Luff and the Clerk.**
* The Chair will respond to the East Anglia GREEN briefing for National Grid new 400 Kva power line consultation. **Action: The Chair.**
* The Clerk will contact the Footpath Officer about options to prevent fly tipping on Judas Lane. **Action: The Clerk.** Agenda item below.
* The Clerk will contact Mr Hammond about cutting the foliage at the entrance to Cherry Tree Close. **Action: The Clerk.** Completed.
* Report the grass verge at the junction of Eye Road and the A140 which needs to be cut to improve visibility for vehicles. **Action: The Clerk.** Completed and a meeting will be arranged to discuss this problem.
1. Notification of any urgent business.
* Application for Construction and operation of Synchronous Condensers.

Meeting closed at 7:40 p.m.

**Public Forum.**

Report from County Councillor Jessica Fleming, Hartismere Division, Suffolk

Jessica.fleming@suffolk.gov.uk Tel: 07714-597980 Twitter: @jesstfleming

**Suffolk Archives Service in Bury -** The County Council is assessing options for its Bury archives service, which will either remaining at its current location on Raingate St. which needs substantial building upgrades, or a new location at Western Way.The latter site is being developed for leisure, health, education and other services close to W. Suffolk College. It is expected to open in 2025. Input from stakeholders was sought last month and a decision will be made by Cabinet later this year.

**Council objects to EAG Norwich to Tilbury pylon proposals -** Suffolk County Council has strongly objected to the current proposals for NG’s East Anglia GREEN pylon route while acknowledging that a new regional network is needed given the Government’s targets for renewables and grid decarbonisation. A motion was passed in full council on 7th July committing to seek details on the offshore alternative to EAG, to continue to oppose the project as it stands, and to work with neighbouring counties Norfolk and Essex on a joint approach. Watch the debate (about 45 minutes in) on: [Suffolk County Council, County Council - 7 July 2022 - YouTube](https://www.youtube.com/watch?v=DBUF_jvRDNw)

**Grass Verge Cutting Schedule** - Information regarding the grass cutting schedule for Suffolk is available on the SCC Website.

Please see the Suffolk Highways C & U schedule here : <https://www.suffolk.gov.uk/assets/Roads-and-transport/Grass-cutting-2022/Grass-Cutting-Programme-Target-Dates-2022-CU-roads-070422.pdf>

Please see the schedule for A & B Roads here : <https://www.suffolk.gov.uk/assets/Roads-and-transport/Grass-cutting-2022/Grass-Cutting-2022-Actual-Target-Dates-AB-roads-SCC-Website-Update-Ver-3-250522.pdf>

For further information on grass cutting policy refer to: <https://www.suffolk.gov.uk/roads-and-transport/roads-pavements-and-verges/trees-grass-and-weeds/grass-cutting/>

**HealthWatch Annual Report** – foranyone interested, the HealthWatch annual health report for 2021/22 is now published. This report includes work over the past year and statements from partners and system leaders: [Click here to download the report](https://healthwatchsuffolk.co.uk/wp-content/uploads/2022/06/Annual-report-2021_22-Final-copy.pdf)

District Councillor’s Report for July 2022
Councils’ commercial property arm makes £6m profit in 2021/22

Babergh and Mid Suffolk’s commercial property company CIFCO made a £6m profit last year – generating £3.75m in net income for the councils to plough back into services, according to a report published this week. [Find out more](https://www.midsuffolk.gov.uk/news/councils-commercial-property-arm-makes-6m-profit-in-202122/) (20 June)

## First occupier confirmed at Gateway 14

Gateway 14 Ltd, wholly owned by Mid Suffolk District Council, has exchanged conditional contracts to develop a distribution unit with home, garden and leisure products retailer The Range. [Find out more](https://www.midsuffolk.gov.uk/news/first-occupier-confirmed-at-gateway-14/) (29 June)

## Helping local communities to tackle the climate emergency

A £150,000 fund has been opened to applications from not-for-profit organisations looking to deliver community-based carbon reduction projects in Suffolk. [Find out more](https://www.midsuffolk.gov.uk/news/helping-local-communities-to-tackle-the-climate-emergency/) (29 June)

## Chance to help shape councils’ final parking strategy

Residents, businesses, and visitors are being invited to have their say on Babergh and Mid Suffolk’s parking strategy for the next 20 years. [Find out more](https://www.midsuffolk.gov.uk/news/chance-to-help-shape-councils-final-parking-strategy/) (17 June)

## Councils urge ‘joined-up thinking’ over energy infrastructure in the east

Babergh and Mid Suffolk District Councils are calling for an urgent government review of the number and scale of ‘potentially devastating’ energy infrastructure projects for local communities. [Find out more](https://www.midsuffolk.gov.uk/news/councils-urge-joined-up-thinking-over-energy-infrastructure-in-the-east/) (16 June)

## Changes to Building Regulations

Building Regulations changed on June 15. These amendments have been billed as the biggest changes to building regulations for over 30 years and will have significant impact on those planning building works after this date. [Find out more](https://www.midsuffolk.gov.uk/news/changes-to-building-regulations/) (15 June)

Any questions on the reports should be sent to either Councillor Fleming or Councillor Burn.

Meeting reopened at 7:45 p.m.

1. Correspondence received.
* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council
* Clerks and Councils Direct.
1. Yaxley Allotments:
* Update on allotment gardens and tenancy agreement.
1. Report on the number of vacant plots 21.
2. Update on long term strategy for Yaxley Allotments: nothing to report.
* Unused plots:
	+ Mr Newcombe is keeping the unused plots tidy.
1. Finances and financial report.
	1. Balances on Accounts: 28th June 2022.
		1. Current account: £52,896.17
		2. Deposit account: £5,597.37
* The account balances were noted by Councillors.
	1. Financial report and bank reconciliation.
		+ Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
		+ The accounts were to the date of this meeting and included a bank reconciliation for both accounts.
		+ There were no questions from Councillors.
	2. Discussion of projects on which to spend the additional income that the Parish Council has received from Drax and CIL.
* This will be discussed at the next meeting.
	1. Sign annual CIL return.
* The CIL return was signed.
	1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses  | 101349 | £393.11 | LGA 1972 S112  |
| HMRC | PAYE | 101350 | £97.00 | LGA 1972 S112 |
| Heelis and Lodge | Audit | 101351 | £202.50 | LGA 1972 S111 |
| Callum Newcombe | Grass Cutting | 101352 | £320.00 | LGA 1972 S111 |
| Suffolk County Council | Road Traffic Survey | 101353 | £492.00 | LGA 1972 S111 |
| The Cherry Tree | Catering for Jubilee Meal – already paid. | 101347 | £650.00 | LGA 1972 S111 |
| Mrs Tubey | Sandwiches – already paid | 101348 | £36.03 | LGA 1972 S111 |

* It was agreed unanimously to pay the invoices listed above, proposed by Councillor Luff and seconded by Councillor Stubbington.
	1. Requests for financial support: SARS. This will be discussed at the next meeting.
	2. Receipts: none.
1. Emergency Plan for Yaxley: update.
* This will be discussed at the meeting in October 2022.
1. Revised Code of Conduct
* This will be discussed at the next meeting.
1. Highways:
	1. Fly tipping on Judas Lane/ Green Lane.
* The Clerk has discussed this with the MSDC Footpaths Officer and various options are available. However, since there has only been one incident of fly tipping it was agreed to consider action if it is repeated.
	1. Increase in incidents of speeding on Mellis Road – result of traffic survey and cooperation with Mellis Parish Council regarding anti speeding measures.
* Nothing to report.
	1. The adoption of the roads on Cherry Tree Close.
* Nothing to report.
1. Drax/Progress Power (Gas Fired Power Station)
* Nothing to report.
1. Cranswick Processing Plant.
* Contact Cranswick about a permanent arrangement to control access to the site. **Action: The Clerk.**
1. East Anglia GREEN briefing for National Grid new 400 Kva power line
* Nothing to report.
1. Planning:
	1. Applications:
		1. Application For Planning Permission - DC/22/03492

Proposal: Amendments under Requirement 22 of the Progress Power (Gas Fired Power Station) Order 2015 (S.I. 2015/1570) as Amended, seeking permission to use solar panels and a wind turbine to power site equipment

Location: Progress Power, Potash Lane, Eye, Suffolk IP23 7HE

* It was agreed that the Parish Council would make no comment.
	+ 1. Application For Planning Permission - DC/22/03228

Proposal: Householder Application - Erection of a single storey wrap around extension.

Location: 12 Maple Close, Yaxley, Eye, Suffolk IP23 8DQ

* It was agreed to comment that there should be a gap between the boundary of the property and the extension. **Action: The Clerk.**
	1. Applications – no decision:
		1. Application for Planning Permission - DC/22/02253

Proposal: Householder Application - Erection of front extension and replacement of flat roof to

rear projection with a tiled pitched roof.

Location: 15 Maple Close, Yaxley, Eye, Suffolk IP23 8DQ

* + 1. Application for - DC/22/02089

Proposal: Approval of Details Reserved by Requirement 3 (Detailed Design, Part 5) and Amendments to previously approved plans under Requirement 22 (Amendments to Approved Details, Part 1) of the Progress Power (Gas Fired Power Station) Order

2015 As Amended

Location: National Grid Yaxley Substation Connection, Land To The West Of, Old Norwich Road, Yaxley Suffolk

* + 1. Application for Planning Permission - DC/22/00744
		Proposal: Planning Application - Change of use of agricultural land for the provision of 7No additional residential caravans, laundry room and stationing of mobile shower block and reconfiguration of existing 9No caravans, all to provide accommodation for agricultural workers employed by the applicant.
		Location: Chestnuts Farm, Langton Green, Eye, IP23 7HL
		2. Application for Planning Permission Without Compliance of Condition(S) -DC/21/05236

Proposal: Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/19/00108 dated 04/09/2019 - (Erection of factory with an adjoining two-storey production office, a warehouse extension, a loading dock building, and material stockpile. Provision of 9no. caravans for temporary accommodation for seasonal staff. Creation of vehicular access) To vary appearance and layout of main building extensions and configuration of waste pad - new drawings submitted.

Location: Camstar Herbs Ltd, Chestnuts Farm, Langton Green, Eye Suffolk IP23 7HL

* + 1. Statutory consultation on proposals for Sunnica Energy Farm.
	1. Planning decisions:
1. Approved:
2. Refused: none.
3. Discharge of Conditions:
4. Conditions not being Discharged: none.
	1. Withdrawn: none.
	2. Appeal allowed: none.
5. Play area:
	1. To receive Play Area Inspection Report.
* All is in order.
1. Yaxley Cemetery:
	1. To consider inspection report - Councillor J Hawes.
* All is in order; the grass is not growing, and the monuments are safe. It was agreed to monitor the state of the hedge.
* Councillors thanked Councillor Hawes for his report.
1. Speed Indicator Devices, Defibrillator and Bottle Bank.
	1. To receive a report on the speed indicator devices.
* The speed indicator device on the Mellis Road is not working properly.
* Cllr Luff will contact the supplier of the SID. **Action: Cllr Luff.**
	1. To receive a report on the defibrillator.
* All is in order.
	1. To receive a report on the bottle bank.
* All is in order and the bottle banks and other bins have been emptied recently.
* Councillor Hawes will take responsibility for the bottle bank and the defibrillator until the next meeting.
1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 31st August 2022.
* Application for construction and operation of Synchronous Condensers.
	+ The Parish Council has been approached by Conrad Energy as part of the pre-application consultation.
	+ Concern was expressed about the impact of this development which will be in addition to the planned sub-station.
	+ It was agreed that the Clerk will arrange a meeting with Conrad Energy about the plans for a Synchronous Condenser next to the new substation on Ley Lane. In addition, he will inform the Suffolk Preservation Society, and Councillors Fleming and Burn of the proposal **Action: The Clerk.**

**Action Points from this Meeting:**

* Follow up the report the grass verge at the junction of Eye Road and the A140 which to be cut to improve visibility for vehicles. **Action: The Clerk.** A meeting has taken place.
* Contact Cranswick about a permanent arrangement to control access to the site. **Action: The Clerk.** Completed.
* Arrange a meeting with Conrad Energy about the plans for a Synchronous Condenser next to the new substation on Ley Lane. **Action: The Clerk.** Completed.
* The Clerk will respond to application No 16 a. ii. Completed.
* Cllr Luff will contact the supplier of the SID. **Action: Cllr Luff.**

Meeting closed at 8:15 p.m.