**Minutes of the Meeting of Yaxley Parish Council held on 5th January 2022**

**at 7.30 p.m.**

**Present:**

Councillor C Wright Councillor K Pawsey

Councillor J Moore Councillor R Hall.

Councillor N Young Councillor K Stubbington

Councillor J Hawes.

County Councillor J Fleming

P Freeman Parish Clerk.

No members of the public.

1. Apologies for Absence.

* Councillors Luff, Laughlin and District Councillor Burn.

1. Chair’s Opening Remarks

* The Chair welcomed everyone to the first meeting of 2022, and she wished everyone a Happy New Year.

1. Councillor’s Declaration of Interests in Agenda Items.

* None.

1. Celebration of the Queen’s Jubilee 2022.

The following points were made in the discussion:

* There has been one meeting of the Steering Group so far and another has been arranged for the week following this meeting.
* There will be discussions with Drax and Cranswick about sponsorship of events once it is clear what is required.
* There was a proposal to purchase a large screen television for the Community Centre but following a discussion it was agreed that a projector would be a better option.
* At the Diamond Jubilee celebration in 2021 coins had been purchased and presented to all the children in the village. It was agreed that this could be done again.
* It was agreed that a spreadsheet of costs and funding for the celebration events should be prepared.
* The Clerk will check out the insurance cover for events to celebrate the Queen’s Platinum Jubilee. **Action: The Clerk.**

1. Minutes of the Previous Meetings.

* The minutes of the previous meeting were agreed as a true record and were signed by the Chair, proposed by Councillor Hall and seconded by Councillor Stubbington.

1. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

**Carried Forward Action Points from the Meeting on 26 May 2021.**

* Mr Martinelli has suggested that a time capsule with memories of the past year is prepared, and it could be located in the area at the well seat. It was agreed to consider this suggestion at a future meeting. **Action: The Clerk.**
* Investigate grant funding for a borehole on the allotments and invite a consultant to visit the allotments to discuss the cost of a borehole. **Action: The Clerk.**

**New Action Points from the Meeting of Yaxley Parish Council 24 November 2021**

* The Clerk will contact Cranswick about the entrance to the plant and ask how long the temporary arrangement to prevent vehicles turning right will remain and when a permanent system will replace it. **Action: The Clerk.** Completed.
* Cllr Hawes and the Chair will represent the Parish Council on the Committee to arrange the events to celebrate the Queen’s Platinum Jubilee. **Action: Cllr Hawes and the Chair.** Completed.
* Contact Jessica Fleming about the following highways matters: **Action: The Clerk**. Completed.
  + The advertising sign by the Yaxley roundabout is it legal?
  + The access from the north roundabout on the A140 to Roy Humphreys business has been completed and traffic is still turning right into the existing access.
* Respond to the Lorry Routes consultation. **Action: The Clerk.** Completed.
* Contact Mr Youngman about hiring him and his digger to help with levelling the playground chips. **Action: The Clerk.** The Clerk will write a letter of thanks to Mr Youngman for his help with this task.
* Councillors were asked to help with the levelling work and the Clerk will arrange a date once the chips have been delivered and a digger is available. **Action: Councillors and the Clerk.** Completed.
* Arrange a speed survey on the Mellis Road. **Action: The Clerk.** Completed.
* Book the dates for the Parish Council meetings in 2022 with Celia Armstrong. **Action: The Clerk.** Completed.
* Respond to planning applications items 17a. i and ii. **Action: The Clerk.** Completed.
* Ask Cllr Laughlin to continue to monitor the bottle bank and defibrillator. **Action: The Clerk.** Completed.

1. Notification of any urgent business.

* None.

**Public Forum.**

Meeting closed at 7:42 p.m.

Report from Councillor Jessica Fleming, Hartismere Division, Suffolk

[Jessica.fleming@suffolk.gov.uk](mailto:Jessica.fleming@suffolk.gov.uk) Tel: 07714-597980 Twitter: @jesstfleming

**Budget Progress -** Suffolk County Council has outlined how it plans to focus resources in 2022/23.

* More money to support children with special educational needs and disabilities (SEND)
* Extra resources for adults in need of care
* Additional funds to prevent flooding and fix footpaths

Under the proposals, the 2022-23 budget would rise by 4.5% (from £598.2 to £625.4m). The additional money would come from a 2.99% increase in Council Tax, and an increase in grants received from the Government. The proposals will be presented at a scrutiny meeting in January, then put forward for approval by councillors in February.

**Footpaths & Drainage -**Due to increasing maintenance demand £10 million will be committed to improving drainage and a further £10 million to improve footpath quality and access. Suffolk Highways will use the drainage investment alongside funding from DfT to resolve local flooding. The footpath investment will be focused on urban areas and busy footpaths in rural areas.

**The Hold, Ipswich wins Award** - the new archives and heritage centre on Ipswich Waterfront, won a prestigious national architecture and building award for the public sector. SPACES, the Society for Public Architecture, Construction, Engineering and Surveying, named The Hold as the winner in the Community Category at their online award ceremony on 8th December.

**LED Street Light Replacement** - On December 17th Suffolk’s LED replacement programme reached 10,000 streetlights upgraded with LEDs. Bouygues Energies & Services, the contractor is leading the programme to replace all 43,400 streetlights in the county. These lanterns use less energy and produce a more natural and focused light than the traditional orange glow of streetlights. The project is due to complete by the end of 2022 and extends to Parishes and District Councils

**Covid Vaccination and Booster Service** – Information about the Suffolk and NE Essex services for Covid vaccinations and boosters can be found on: <https://sneevaccine.org.uk/> Walk in clinics offering the booster are listed on the web site, or contact the Patient Helpline - [0344 257 3961](tel:03442573961)

Increased Covid precautions have been introduced in response to the new Omicron variant. Face coverings are again compulsory on public transport and most public places.

Councillor Fleming highlighted the following points:

* Mid Suffolk District Council has a local cycling infrastructure plan, and she has put forward the stretch of the Mellis Road which has no pavement as a possible project. Councillor Fleming feels that it would score well as it links Yaxley to Mellis CEVC Primary School.
* The situation on the road from Yaxley to Eye is quite complicated but was part of a plan a few years ago. Councillor Fleming has met officers and representatives from Eye to discuss how Castleton Way could be made safer for cyclists and pedestrians, but a consideration would be the cost of purchasing the land which would be needed.

In response to a question the following point was made:

* When priorities for this work are assessed, they are measured on foot fall.
* The Clerk raised the problem of the bus carrying Cranswick workers using the road from Wortham to Yaxley. He will highlight this with representatives of Cranswick Processing Plant.
* A recent accident involving a lorry on the southern roundabout was caused because he was going too fast. However, Councillors felt that speed is a general problem on this roundabout. The policy is not to have lane markings on roundabouts.

District Councillor David Burn’s Report for December 2021  
**Blueprint for districts’ future development to progress**Babergh and Mid Suffolk District Councils have welcomed a decision by Planning Inspectors to allow work on their Joint Local Plan to continue – meaning the councils can ensure the right developments happen in the right places at the right time. [*Read the full story*](https://www.midsuffolk.gov.uk/news/blueprint-for-districts-future-development-to-progress/)

**Work begins on carbon-cutting solar carport schemes**Works have begun on installing solar carports which will help power and slash the carbon emissions of two council-owned leisure centres - as part of council plans to tackle climate change. [*Read the full story*](https://www.midsuffolk.gov.uk/news/work-begins-on-carbon-cutting-solar-carport-schemes/)

**Scheme to support new small businesses marks successful six months**A pilot scheme to support small businesses in Babergh and Mid Suffolk has been hailed a success as it reaches its six-month milestone. [*Read the full story*](https://www.midsuffolk.gov.uk/news/scheme-to-support-new-small-businesses-marks-successful-six-months/)

**Councils urge National Highways to ‘unblock Copdock’**Babergh and Mid Suffolk District Councils have submitted a joint response to a consultation by National Highways on proposed improvements to the Copdock Interchange – urging the creation of a new link road to keep business traffic flowing freely. [*Read the full story*](https://www.midsuffolk.gov.uk/news/councils-urge-national-highways-to-unblock-copdock/)

**Cllr Wendy Turner resigns from Mid Suffolk District Council**Cllr Wendy Turner has resigned from Mid Suffolk District Council, having moved away from the area to be closer to her family. She represented the Thurston Green ward since her election in May 2019, alongside Cllr Harry Richardson. The likely date for the by-election will be 3 February. [*Read the full story*](https://www.midsuffolk.gov.uk/news/cllr-wendy-turner-resigns-from-mid-suffolk-district-council/)

Meeting reopened at 8:08 p.m.

1. Correspondence received.

* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council
* Clerks and Councils Direct.
* DEFRA Consultation on Amendments to Burial Regulations – email on 26 October 2021.
* Nitrate Pollution Prevention Regulations 2015.

1. Yaxley Allotments:

* Update on allotment gardens and tenancy agreement.

1. Report on the number of vacant plots = 24. The Clerk had sent reminders to the existing tenants requesting payment of the rent for 2021/2022 and the return of their tenancy agreements.
2. Update on long term strategy for Yaxley Allotments. Nothing to report.

* Unused plots: nothing to report.

1. Finances and financial report.
   1. Balances on Accounts: 26th November 2021.
      1. Current account: £29,587.88
      2. Deposit account: £5,597.09

* The account balances were noted by Councillors.
  1. Financial report and bank reconciliation.
     + Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
     + The accounts were to the date of this meeting and included a bank reconciliation for both accounts.
     + There were no questions from Councillors.
     + It was agreed to cancel uncashed cheques, proposed by Councillor Pawsey and seconded by Councillor Moore, which the Clerk will follow up. **Action: The Clerk.**
  2. Budget and Precept 2022/2023
* The proposed budget had been sent to Councillors and following a discussion it was agreed that the precept should be kept at £6,250 and the budget was agreed. Proposed by Councillor Pawsey and seconded by Councillor Wright.
* It was agreed that Councillor Stubbington and Councillor Young will sign the precept form.
  1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses |  | £382.06 | LGA 1972 S112 |
| P Freeman | Clerk’s Expenses for using home as an office: £75.00p |  | £75.00 | LGA 1972 S112 |
| HMRC | PAYE |  | £95.40 | LGA 1972 S112 |
| David Newcombe | Grass cutting burial ground, well seat and village sign, |  | £75.00 | LGA 1972 S111 |
| Yaxley PCC | Replacement cheque |  | £199.94 | LGA 1972 S111 |

* It was agreed unanimously to pay the invoices listed above, proposed by Councillor Pawsey and seconded by Councillor Moore.
  1. Requests for financial support: none.
  2. Receipts: Allotment Rentals: £150.00

1. Annual Rents:
   1. Access across Yaxley Community Centre car park (£100.00)
   2. Workwear (£120.00)
   3. Kier Integrated Services LTD for storage of road materials on hard stand area (£575.00)
      * It was agreed to maintain the rentals at the same level as in 2021.
2. Emergency Plan for Yaxley: update.
   1. Purchase of generator.
      * Following a discussion of the purchase of a generator it was agreed that the Clerk should contact the Yaxley Community Centre Committee about a joint purchase.
      * The Clerk will contact Celia Armstrong. **Action: The Clerk.**
3. Highways:
   1. Traffic failing to give way, when moving south to north, on reaching the Yaxley Roundabout and accidents on the Roundabout.

* Nothing to report.
  1. Continued use of A140 exit by Roy Humphrey Group despite obvious completion of new replacement.
* Nothing to report.
  1. Increase in incidents of speeding on Mellis Road – cost of traffic survey (email dated 8 December 2021).
* It was agreed to book the traffic survey on the Mellis Road. **Action: The Clerk.**
  1. Public consultation on regional Transport Strategy (email dated 8 December 2021).
* Nothing to report.

1. Drax/Progress Power (Gas Fired Power Station)

* The next meeting will take place on 17 January 2022.

1. Planning:
   1. Applications:
      1. Application for Discharge of Condition(S) - DC/21/05647

Proposal: Approval of Details Reserved by Requirement 22 of the Progress Power (Gas Fired Power Station) Order 2015 (S.I. 2015/1570) as Amended, concerning requested alterations to previously approved plans regarding requirements 3, 4, 6, 8, 10 and 11.

Location: Progress Power, Potash Lane, Eye, Suffolk IP23 7HE

* it was agreed that no comments would be made.
  1. Applications – no decision:
     1. Application for Planning Permission Without Compliance of Condition(S) -DC/21/05236

Proposal: Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/19/00108 dated 04/09/2019 - (Erection of factory with an adjoining two-storey production office, a warehouse extension, a loading dock building, and material stockpile. Provision of 9no. caravans for temporary accommodation for seasonal staff. Creation of vehicular access) To vary appearance and layout of main building extensions and configuration of waste pad - new drawings submitted.

Location: Camstar Herbs Ltd, Chestnuts Farm, Langton Green, Eye Suffolk IP23 7HL

* + 1. Application for Planning Permission - DC/21/04099

Proposal: Planning Application. Erection of a storage and distribution warehouse

Location: Land at Eye Airfield, Eye, Suffolk, IP23 7HU

* + 1. Application for Planning Permission - DC/21/04697

Proposal: Planning Application. Erection of new storage building No.10 for B8 use

Location: Land on Eye Airfield, Ipswich Road, Eye, Suffolk

* + 1. Statutory consultation on proposals for Sunnica Energy Farm.
    2. Application for Planning Permission - Dc/21/03808

Proposal: Householder application - Erection of detached two bay oak pergola

Location: Bulls Hall Barn, Ipswich Road, Yaxley, Suffolk IP23 8BZ 9Extensio to 29 July 2021 to respond.)

* + 1. Application for Planning Permission - DC/21/04099

Proposal: Planning Application. Erection of a storage and distribution warehouse

Location: Land at Eye Airfield, Eye, Suffolk, IP23 7HU

* + 1. Application for Reserved Matters - DC/20/05028

Proposal: Application for approval of reserved matters following outline approval DC/20/00786

Town and Country Planning (Development Management Procedure) (England) Order

2015 - Appearance, Landscaping, Layout and Scale for the Erection of 2No detached dwellings

Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk IP23 8DH

* 1. Planning decisions:

1. Approved:
   * + - Application for Planning Permission - DC/21/05837

Proposal: Householder Application. Removal of modern link corridor and modern defunct boiler chimney that are interfering with historic Tudor window. Construction of traditional linking corridor.

Location:Yaxley Hall, Hall Lane, Yaxley, Suffolk IP23 8BY

* + - * Application for Listed Building Consent - DC/21/05838

Proposal: Application for Listed Building Consent. Removal of modern link corridor and modern defunct boiler chimney that are interfering with historic Tudor window.

Construction of traditional linking corridor.

Location: Yaxley Hall, Hall Lane, Yaxley, Suffolk IP23 8BY

* + - * Application for Planning Permission - DC/21/05449

Proposal: Householder Application - Erection of a two-storey side extension and single storey rear extension.

Location: Dove Cottage, Old Norwich Road, Yaxley, Suffolk IP23 8BH

1. Refused: none.
2. Discharge of Conditions:
3. Conditions not being Discharged: none.
   1. Withdrawn: none.
   2. Appeal allowed:
   * Reference: APP/W3520/W/21/3272131

Appeal by: Mr G Aldridge

Proposal: Application for Outline Planning Permission (with all matters reserved). Town and Country Planning Act 1990 -Erection of 2No detached dwellings with garages.

Location: Land Adjacent to Chapel Cottage, Mellis Road, Yaxley, Suffolk.

1. Play area:
   1. To receive Play Area Inspection Report.
   * The playground chips have been levelled.
   * The Chair will include the reopening of the play area in her article in the Yaxley Messenger.
   1. Annual Report – circulated 8th October 2021.

* Nothing report.

1. Yaxley Cemetery:
   1. To consider inspection report - Councillor J Hawes.

* All is in order and the monuments are safe.
* Councillors thanked Councillor Hawes for his report.

1. Speed Indicator Devices, Defibrillator and Bottle Bank.
   1. To receive a report on the speed indicator devices.

* The speed indicator devices are working normally.
  1. To receive a report on the defibrillator.
* All is in order.
  1. To receive a report on the bottle bank.
* All is in order.
* Councillor Hall will take responsibility for the bottle bank and the defibrillator until the next meeting.

1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 9th February 2022. (Subsequently changed to 23rd February 2022.)

* There has been some confusion amongst delivery drivers about the road names at The Street/Old Norwich Road. It was agreed that the Clerk should contact Mid Suffolk District Council about the road names for The Street/Old Norwich Road. **Action: The Clerk.**

**Action Points from this Meeting.**

* Contact Cranswick about their buses using the road from Wortham to Yaxley. **Action: The Clerk.**
* Check out the insurance cover for events to celebrate the Queen’s Platinum Jubilee. **Action: The Clerk.**
* Plan spending of income from Drax and CIL. **Action: Councillors.**
* It was agreed to cancel uncashed cheques which the Clerk will follow up. **Action: The Clerk.**
* Contact Celia Armstrong about the possibility of a joint purchase of a generator to use at the Community Centre. **Action: The Clerk.**
* Book the traffic survey on the Mellis Road. **Action: The Clerk.**
* Contact Mid Suffolk District Council about the road names for The Street/Old Norwich Road. **Action: The Clerk.**
* Write a letter of thanks to Mr Youngman for his help with the playground chips. **Action: The Clerk.**

Meeting closed at 9:02 p.m.