**Minutes of the Meeting of Yaxley Parish Council held on 3rd June 2020**

**at 7.30 p.m. by video conferencing.**

**Present:**

Councillor J Moore Councillor I Luff Councillor M Fisher.

Councillor J Laughlin Councillors J Hawes Councillor C Wright.

Councillor A Luff

County Councillor Jessica Fleming.

P Freeman Parish Clerk.

One member of the public.

1. Apologies for Absence.
* Councillor Pawsey and Councillor Hall.
1. Chairman’s Opening Remarks
* Councillor Luff welcomed everyone to the meeting and hoped that the Parish Council will be able to have live meetings as soon as possible. This will be dependent on Government advice and the regulations that apply to these meetings.
1. Councillor’s Declaration of Interests in Agenda Items.
* None.
1. Minutes of the Previous Meetings.
* The minutes of the last meeting were agreed as a true record and were signed by the Chairman, proposed by Councillor Fisher, and seconded by Councillor Hawes.
1. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

* It was agreed that the Clerk will ask Mr Newcombe to cut the unused allotment plots. **Action: The Clerk.** Completed.
* Councillor Moore offered to fill the bowser with water and take it to the allotments. **Action: Councillor Moore.** Completed.
* The Clerk will complete the annual accounts as soon as possible and consult Councillor Wright over any problems. **Action: The Clerk.** The Clerk will deliver the accounts to Councillor Wright as soon as possible.
* Councillor Wright offered to speak to the owner of one of the cars which has been parked by the bottle banks and a notice will be placed on the bottle banks to warn of the risk to vehicles parking there. **Action: Councillor Wright and the Clerk.** Completed and the vehicle had broken down and could not be moved. It was towed away after Councillor Wright had spoken to the owners.
* There is a fallen tree in the churchyard and Councillor Moore will check if it is in the area which is the responsibility, of the Church or, of the Parish Council. **Action: Councillor Moore.** This has been investigated and there is a branch leaning against a tree.
1. Notification of any urgent business.
* None.

Meeting closed at 7.40 p.m.

**Public Forum.**

Report from County Councillor Jessica Fleming, Hartismere Division, Suffolk

**County Council and Covid-19 -** Suffolk County Council has resumed public council meetings using live streaming. Public questions may be submitted in advance to be read out at the meeting. Please contact Democratic Services on 01473 260855. https://www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/council-meeting-dates/

Please note link for the Suffolk Growth Programme Board (a partnership of Suffolk local authorities, Suffolk Chamber of Commerce, University of Suffolk and New Anglia LEP) which offers advice for businesses and funding - https://www.suffolkgrowth.co.uk/

**Schools Opening -** Primary schools are gradually opening as of June 1st. To find out which are open please visit https://schoolclosures.suffolk.gov.uk/ The decision to increase pupil numbers is made by each individual school based on risk assessments. Secondary schools, colleges, special schools, and pupil referral units are also increasing numbers accepted as of June 15th.

**EDF Energy Submits** **Development Consent Order (DCO) Application for Sizewell C -** Following EDF’s submission of the DCO on 27th May, Leaders of East Suffolk and Suffolk County Council have jointly responded with a request to delay starting the formal Section 56 process of consultation and public engagement until Covid-19 related restrictions can enable full participation with the planning process. The Planning Inspectorate has 28 days to determine whether the application is complete.

**Suffolk’s Recycling Centres (HWRCs) Expand Materials Accepted –** As of 28th May, vans (but not commercial vehicles) can access the sites; household waste like soil, rubble or hardcore are accepted, but not trade waste. Contactless card payments will be taken, and compost is available for purchase.   To book, please visit www.suffolk.gov.uk/recyclingcentresor call 0345 606 6067.

**Highways Works on A140 Roundabouts –** A website specific to this project is due to go live in the next week, the Parish Council should be updated about this by SCC. Councillor Fleming is trying to agree a 40-mph speed limit on Castleton Way and would like to see a proper pedestrian and cycle path.

**Suffolk Heritage Explorer website** - On 20th May, SCC’s Archaeological Service launched the Suffolk Heritage Explorer website at heritage.suffolk.gov.uk. This is a free resource with links to the archaeology and history of Suffolk**.**

**Reminder - School Transport Opt-in** – Eligible students/ parents needed to opt in to receive Council Funded School Travel for 2020/2021, the deadline was 31st May 2020, if you missed it please contact SCC: www.suffolkonboard.com/optin  or https://www.suffolkonboard.com/school-travel

Councillors thanked Councillor Fleming for her report.

A member of the public raised the following issues:

* An update from Cranswick chicken processing plant on the planting of trees should be obtained.
* Speeding, particularly at night, on the Mellis Road.
	+ The central lines have been reinstated and the hedge on one local property has been cut back to show the bend warning sign.
	+ The speed monitoring showed that 96/26,000 (0.4%) vehicle movements would have been prosecuted for speeding.
	+ There is more speeding on the Mellis Straight and the Parish Council has requested a meeting with Highways which has not taken place because of the pandemic.
	+ There has been a request for the police speed camera to be placed nearer to the bend by the Cherry Tree Public House but there has been no response.
	+ Councillor Fleming agreed to remind highways of the need for a meeting about the problem of accidents on the bend by the Cherry Tree Public House. It was agreed that the speeding data was helpful, and the Chairman will send Councillor Fleming the data on speeding. **Action: The Chairman**.
* The request by Progress Power for an extension of their planning application by one year, because of COVID-19, will be discussed later in the meeting. The Secretary of State had given a five-year limit for the work to begin.
1. Correspondence received.
* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* Clerks and Councils Direct.
* COVID-19
1. Yaxley Allotments:
* Update on allotment gardens and tenancy agreement.
	+ The Parish Council thanked Councillor Moore for agreeing to fill the water browser.
	+ There will be a review of the allotments at the end of the summer.
1. Report on the number of vacant plots: 20.
* Unused plots:
	+ Grass cutting
		- The allotments have been cut by David Newcombe.
1. Finances and financial report.
	1. Balances on Accounts: 28th May 2020.
		1. Current account: £3,435.81
		2. Deposit account: £5,594.26
		* Councillors noted the bank balances.
	2. Financial report and bank reconciliation.
		* Nothing to report.
	3. Annual Accounts 2019/2020
		* Councillor Wright will review the accounts. **Action: The Clerk and Councillor Wright.**
	4. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses | 101238 | £359.70 | LGA 1972 S112  |
| HMRC | PAYE | 101239 | £84.00 | LGA 1972 S112 |
| David Newcombe | Grass cutting burial ground, well seat and village sign and allotments. | 101240 | £220.00 | LGA 1972 S111 |

* + - It was agreed to pay the invoices listed above, proposed by Councillor Wright, and seconded by Councillor Moore.
	1. Requests for financial support: none.
	2. Receipts: none

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1. Annual Rents:
	1. Access across Yaxley Community Centre car park
	2. Kier Integrated Services LTD for storage of road materials on hard stand area
		* The annual rents remain unpaid and the Clerk will send reminders. **Action: The Clerk.**
2. COVID-19.
	* + The Chairman thanked everyone who had offered to help during the current pandemic and, in particular, Mr Joslin for all his help with collecting medication.
3. Planning:
	1. Applications:
		1. Progress Power Limited (PPL) a “non-material change” application which seeks to address the uncertainties and constraints posed by the COVID-19 pandemic, in relation to its ability to formally commence construction works by August 2020, in accordance with the Progress Power (Gas Fired Power Station) Order (‘the Order’). The application seeks to extend the time limit for commencing construction by up to 12 months. No other changes are proposed to the Order.

Comments by the Parish Council:

* After a proper enquiry procedure was observed the Secretary of State at the time granted permission subject to a most reasonable five-year time limit. We see no reason why an extension to this of one year should be granted when the allotted time has passed and no market for this station's energy has emerged. The prospect for fossil 'non-green' energy such as that provided by the plant is diminishing, not increasing. No extension is justified in our view'.
* The current pandemic does not warrant an extension to the time allowed to formally commence construction work. No work had been done prior to the COVID-19 pandemic but this has not affected the other construction work in the area i.e. the work on the two roundabouts on the A140 adjacent to the site for the power station. This has started recently and has continued during the pandemic.
* The delay to the construction may be due to the present economic situation as there does not appear to have been any demand for the electricity that this power station would have produced.
* Is the delay to allow time for a growth in demand not because of a pandemic? The pandemic only started a few months and near to the deadline for the work to begin in August 2020.
	+ 1. Application for Discharge of Condition(S) - DC/20/01690

Proposal: Requirement 4(c) and 4(h) of the Progress Power (Gas Fired Power Station) Order 2015 (S.I. 2015/1570) as Amended

Location: Progress Power, Eye

* This is a technical issue to fulfil the application requirements.
	+ 1. Application for Discharge of Condition(S) - DC/20/01778

Proposal: Requirement 10 of the Progress Power (Gas Fired Power Station) Order 2015 (S.I.

2015/1570) as Amended

Location: Progress Power, Eye, Suffolk.

* This is a technical issue to fulfil the application requirements.
	1. Applications – no decision:
		1. Application for Planning Permission - DC/20/01268

Proposal: Planning Application. Erection of warehouse extension to existing building.

Location:C and K Meats Ltd, Potash Lane, Eye, Suffolk IP23 7HE

* + 1. Application for Advertisement Consent - DC/20/01109

Proposal: Application for consent to display advertisements - New Renault Trucks brand signage to replace the current ones

Location: A140 Norwich-Ipswich Road, Brome and Oakley, Suffolk, IP23 8AW

Reason(s) for re-consultation: Resending re consultation to allow for extra time due to Covid-19.

* + 1. Application for Outline Planning Permission - DC/20/00786

Proposal: Application for Outline Planning Permission (some matters reserved - access to be considered) - Erection of 2No detached dwellings (self builds)

Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk IP23 8DH

* + 1. Application for Advertisement Consent - DC/20/01109

Proposal: Application for consent to display advertisements - New Renault Trucks brand signage to replace the current ones

Location: A140 Norwich-Ipswich Road, Brome and Oakley, Suffolk, IP23 8AW

* 1. Planning decisions:
		1. Approved:
		2. Refused: none.
		3. Discharge of Conditions: none
	2. Withdrawn:
		1. Application for Planning Permission - DC/20/01534

Proposal: Planning Application. Change of use of existing buildings from Holiday Let to 3no dwellings with the addition of car parking areas and footpath

Location:Yaxley Manor House, Mellis Road, Yaxley (Part in The Parish of Mellis), Eye Suffolk, IP23 8DG

* it is understood that a further application will be made following the withdrawal of this one.
	1. Appeal:
		1. None.
1. Play area:
	1. To receive Play Area Inspection Report.
* Nothing to report as the play area is still shut following Government guidance. All the equipment is safe.
* Councillor A Luff will continue until the next meeting.
	1. Annual Report.
* The Annual Review has been booked.
1. Yaxley Cemetery:
	1. To consider inspection report - Councillor J Hawes.
* Council Hawes reported that the grass has been cut on the day of this meeting and one grave had subsided and needs some turf to make it level. One memorial is leaning but secure.
* The work on the replacement of the Church windows will start on the day after this meeting but the contractors are concerned about being approached by local people and the risk of COVID-19 infection.
1. Defibrillator and Bottle Bank.
	1. To receive a report on the defibrillator.
* All is in order with the defibrillator.
	1. To receive a report on the bottle bank.
* Councillor Laughlin has swept up some broken glass but otherwise all was in order. He had also cut back some tree branches.
* Councillors thanked Councillor Laughlin for his work in this area and he offered to continue until the next meeting.
1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 15 July 2020.
* Under the current lockdown there has been some difficulty organising the signing of Parish Council cheques but thanks to Council Hawes and Councillor Moore for helping with this task.
* There has been some speeding by delivery drivers on the track by the Old Ipswich Road. There is little that can be done but it was agreed that Councillor Laughlin would organise a sign, which the Parish Council will pay for, to request drivers to drive slowly. **Action: Councillor Laughlin**
* It was agreed to report the smell from Cranswick Chicken Processing Factory. **Action: The Clerk.**
* Dog walkers are entering the car park to Yaxley Community Centre but there is no public right of way. There are problems being caused by the dog faeces which are not being cleared up by owners and it is a health hazard. Councillor Laughlin will arrange for a sign to be placed at the entrance to the car park at Yaxley Community Centre. **Action: Councillor Laughlin**

Meeting closed at 8:32 p.m.