**Agenda:**

1. Apologies for Absence.
2. Chair’s Opening Remarks
3. Councillor’s Declaration of Interests in Agenda Items.

* Reminder that any Parish Councillor who is a member of another committee which coincides with matters being decided by the Parish Council should declare an interest

1. Minutes of the Previous Meetings. (Attached)
2. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

**Action Points from the Meeting on 18 May 2022.**

* The Clerk will check the agreement which was made for the 99-year lease on the land on which the Community Centre is built. **Action: The Clerk.** Nothing to report.

**Action Points from the Meeting on 8 June 2022.**

* Follow up again the progress on the adoption of the roads on Cherry Tree Close with Suffolk Legal and forward the email received to Cllr Fleming and Cllr Burn. **Action: The Clerk.** Completed, but no more information. County Councillor Fleming agreed to forward an email to the Clerk about this and arrange a meeting to discuss the problem. **Action: Councillor Fleming.** A list of defects will be followed up by Councillor Fleming, this includes drainage issues and street lights
* The biodiversity conditions which apply to Cuckoo Close, and the clearance of the site have not been completed the Clerk will contact the Enforcement Officer. **Action: The Clerk.** Reported.

These two matters will be followed up by an Enforcement Officer for Mid Suffolk District Council with the expectation that what was agreed in the planning permission will be implemented.

**Action Points from the Meeting on 31st August 2022:**

* A mains water supply for the allotments which involves contacting Essex and Suffolk Water. **Action: The Clerk.** Contact has been made. Nothing to report.

**Action Points from the Meeting on 23rd November 2022:**

* + It was agreed to appoint Mr Bobby and there was a discussion of fencing the field and who owned the hedges and trees. The Clerk will notify both people who quoted for the work of the outcome of their bids. **Action: The Clerk.** Completed.
  + The Clerk will notify the Community Centre Committee of the work to be undertaken on the hedges and trees. **Action: the Clerk.** Completed.
  + The Council agreed to ask Mr Laughlin to carry out the work on the notice board at the junction of the Street and Eye Road. The Clerk will notify both people who quoted for the work of the outcome of their bids. **Action: The Clerk.** Completed.
  + It was agreed that the Parish Council should pay for a survey of the Community Centre and formulate plans for future development jointly with the Community Centre Committee. The Clerk will contact Mr Muir. **Action: the Clerk.** Completed.
  + Enforcement of Tree Requirement around Cranswick Processing Plant: The Clerk will send details of the enforcement numbers to Councillor Burn who will follow them up. **Action: The Clerk and Councillor Burn.** Completed and there is no breach of the conditions.
  + The Clerk will respond to the planning applications 18 b I and ii. **Action: The Clerk.** Completed.
  + A large puddle forms at the Yaxley exit from the roundabout after heavy rain. This will be reported to the Highways Department. **Action: The Clerk.** Completed but no action will be taken.

1. Notification of any urgent business.

**Public Forum.**

* Questions to representatives of Conrad Energy about the planning application for:
  + Application for Planning Permission - DC/22/04021

Proposal: Full Planning Application - Construction and operation of Synchronous Condensers with ancillary infrastructure, and associated works including access and landscaping.

Location: Land At The Leys and Ivy Farm, Mellis Road, Yaxley, Suffolk IP21 4BT

1. Correspondence received.

* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council
* Clerks and Councils Direct.

1. Yaxley Allotments:

* Update on allotment gardens and tenancy agreement.

1. Report on the number of vacant plots.
2. Application for allotment from Julie Knock on behalf of Edward Knock who lives on Cherry Tree Close.
3. Update on long term strategy for Yaxley Allotments.

* Unused plots:

1. Finances and financial report.
   1. Balances on Accounts: 28th December 2022.
      1. Current account: £60,452.18
      2. Deposit account: £5,599.52
   2. Transfer of funds to the deposit account.
   3. Budget and precept 2023/2024
   4. Financial report and bank reconciliation.
   5. Review annual rents: (no increase in 2022)
      1. Access across Yaxley Community Centre car park (£100.00)
      2. Workwear (£120.00)
      3. Kier Integrated Services LTD for storage of road materials on hard stand area (£575.00)
   6. Discussion of projects on which to spend the additional income that the Parish Council has received from Drax and CIL.
      1. Letter from Ian Muir about improvements to Yaxley Village Hall circulated on 12 November 2022.
      2. Cllr Luff suggests the following should be discussed and considered:
         * The Parish Council should organise a survey of the Village Hall.
         * An application should be made to Historic England to ‘List’ the Village Hall as a historic building.
         * The respective responsibilities of the Parish Council and the Village Hall (Community Centre) Committee towards the Hall and grounds should be clarified further to leave no possible points of ambiguity. (The agreement between the Parish Council and the Community Centre Committee is attached.)
   7. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses |  | £514.05 | LGA 1972 S112 |
| P Freeman | Clerk’s Expenses for using home as an office: £75.00p |  | £75.00 | LGA 1972 S112 |
| HMRC | PAYE |  | £122.40 | LGA 1972 S112 |
| Callum Newcombe | Grass cutting |  | £230.00 | LGA 1972 S111 |
|  |  |  |  | LGA 1972 S111 |

* 1. Requests for financial support: None.
  2. Receipts: None.

1. Litter Pick
2. Highways:
   1. Increase in incidents of speeding on Mellis Road – result of traffic survey and cooperation with Mellis Parish Council regarding anti speeding measures.
   2. The adoption of the roads on Cherry Tree Close.
   3. Car parking and drainage on Cherry Tree Close. (Attachments)
3. Drax/Progress Power (Gas Fired Power Station)
4. Cranswick Processing Plant.
5. Planning:
   1. Enforcement:
      1. Enforcement of Tree Requirement around Cranswick Processing Plant.
   2. Applications:
      1. Application for Outline Planning Permission - DC/23/00011

Proposal: Application for Outline Planning Permission (Access points to be considered, Appearance, Layout, Landscaping and Scale Reserved) Town and Country Planning Act 1990 (as amended) - Severance of land and erection of 1No detached dwelling.

* + 1. Location: Hill House, Old Ipswich Road, Yaxley, Eye Suffolk IP23 8BXApplication for Planning Permission - DC/22/06214

Proposal: Planning Application - Erection of 1No storage building

Location: Eye Airfield Industrial Estate, Eye Road, Brome, IP23 8AW

* 1. Applications – no decision: 
     1. Application for Planning Permission - DC/22/05464

Proposal: Full Planning Application - Change of use of land to accommodate 15no. temporary living accommodation units and 2no. communal cabins for a period of 2 years

Location: Cranswick House, Oaksmere Business Park, Eye Airfield Industrial Estate, Yaxley, Eye Suffolk

* + 1. Application for Reserved Matters - DC/22/05248

Proposal: Application for Approval of Reserved Matters following Outline Planning Permission

DC/20/04045 dated 09/11/2020. Town and Country Planning Order 2015 -

Submission of Details for Appearance, Layout, Landscaping and Scale for Erection of

1No detached dwelling and garage.

Location: Land South Of Mill House, Old Ipswich Road, Yaxley, Suffolk

* + 1. Application for Outline Planning Permission - DC/22/04818

Proposal: Outline Planning Application (All Matters Reserved) - Erection of 2no. detached bungalows

Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk

* + 1. Application for Planning Permission - DC/22/04021

Proposal: Full Planning Application - Construction and operation of Synchronous Condensers with ancillary infrastructure, and associated works including access and landscaping.

Location: Land At The Leys And Ivy Farm, Mellis Road, Yaxley, Suffolk IP21 4BT

* + 1. Application for Planning Permission - DC/22/03962

Proposal: Planning application - Change of use of land to residential curtilage (retention of) and creation of new highways access.

Location: Willow Tree Barn, White House Farm, Old Norwich Road, Yaxley Eye Suffolk

* + 1. Application For Planning Permission - DC/22/03492

Proposal: Amendments under Requirement 22 of the Progress Power (Gas Fired Power Station) Order 2015 (S.I. 2015/1570) as Amended, seeking permission to use solar panels and a wind turbine to power site equipment

Location: Progress Power, Potash Lane, Eye, Suffolk IP23 7HE

* 1. Planning decisions:

1. Approved:
2. Refused: none.
3. Discharge of Conditions:
4. Conditions not being Discharged: none.
   1. Withdrawn: none.
   2. Appeal allowed: none.
5. Play area:
   1. To receive Play Area Inspection Report.
6. Yaxley Cemetery:
   1. To consider inspection report - Councillor J Hawes.
7. Speed Indicator Devices, Defibrillator and Bottle Bank.
   1. To receive a report on the speed indicator devices.
   2. To receive a report on the defibrillator.
   3. To receive a report on the bottle bank.
8. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 22 February 2023.