**Agenda:**

1. Apologies for Absence.
2. Chairman’s Opening Remarks
3. Councillor’s Declaration of Interests in Agenda Items.
4. Minutes of the Previous Meetings held on 18th March 2020. (Attached)
5. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

* It was agreed that Mr Newcombe should cut the unused allotment plots, as necessary. Proposed by Councillor Hawes and seconded by Councillor Wright. **Action: The Clerk.**
* Recycling Credits: £335.45 will be divided between Yaxley Community Centre and Yaxley PCC. proposed by Councillor Wright and seconded by Councillor Hawes. **Action: The Clerk.** Completed
* The Clerk will write to the Highways Department of Suffolk County Council about the adoption of Cherry Tree Close. **Action: The Clerk.** Completed
* The Clerk will report potholes on Castleton Way. **Action: The Clerk.** Completed

1. Notification of any urgent business.

**Public Forum.**

1. Correspondence received.

* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* Clerks and Councils Direct.
* COVID-19

1. Yaxley Allotments:

* Update on allotment gardens and tenancy agreement.

1. Report on the number of vacant plots.

* Unused plots:
* Water supply

1. Finances and financial report.
   1. Balances on Accounts: 27th March 2020.
      1. Current account: £1,516.71
      2. Deposit account: £5,594.26
   2. Financial report and bank reconciliation.
   3. Annual Accounts 2019/2020
   4. COVID-19 Emerging Needs Grant
   5. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses |  | £406.90 | LGA 1972 S112 |
| HMRC | PAYE |  | £84.00 | LGA 1972 S112 |
| David Newcombe | Grass cutting – paid by the Clerk and reclaimed as expenses. |  | £70.00 | LGA 1972 S111 |
| SALC | Subscription |  | 260.72 | LGA 1972 S111 |
| Yaxley PCC | Donation |  | £167.73 | LGA 1972 S111 |
| Yaxley Community Centre | Donation |  | £167.73 | LGA 1972 S111 |
|  |  |  |  | LGA 1972 S111 |

* 1. Requests for financial support:
  2. Receipts:
     1. Interest: £1.96
     2. Workwear: £120.00

1. Annual Rents:
   1. Access across Yaxley Community Centre car park
   2. Workwear
   3. Kier Integrated Services LTD for storage of road materials on hard stand area
2. COVID-19.
3. Planning:
   1. Applications:
      1. Application for Planning Permission - DC/20/01268

Proposal: Planning Application. Erection of warehouse extension to existing building.

Location:C and K Meats Ltd, Potash Lane, Eye, Suffolk IP23 7HE

* + 1. Application for Advertisement Consent - DC/20/01109

Proposal: Application for consent to display advertisements - New Renault Trucks brand signage to replace the current ones

Location: A140 Norwich-Ipswich Road, Brome and Oakley, Suffolk, IP23 8AW

Reason(s) for re-consultation: Resending re consultation to allow for extra time due to Covid-19.

* 1. Applications – no decision:
     1. Application for Outline Planning Permission - DC/20/00786

Proposal: Application for Outline Planning Permission (some matters reserved - access to be considered) - Erection of 2No detached dwellings (self builds)

Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk IP23 8DH

* + 1. Application for Advertisement Consent - DC/20/01109

Proposal: Application for consent to display advertisements - New Renault Trucks brand signage to replace the current ones

Location: A140 Norwich-Ipswich Road, Brome and Oakley, Suffolk, IP23 8AW

* 1. Planning decisions:
     1. Approved:
     + Application for Planning Permission - DC/20/00719

Proposal: Planning Application - Erection of a crate store extension onto production facility

Location: Land at Eye Airfield, Castleton Way, Yaxley, Suffolk

* + 1. Refused: none.
    2. Discharge of Conditions: none
  1. Withdrawn: none.
  2. Appeal:
     1. Appeal refused:
        + Appeal ref: APP/W3520/W/19/3237126

Hartley Cottage, Mellis Road, Yaxley, IP23 8DG.

1. Play area:
   1. To receive Play Area Inspection Report.
   2. Annual Report.
2. Yaxley Cemetery:
   1. To consider inspection report - Councillor J Hawes.
3. Defibrillator and Bottle Bank.
   1. To receive a report on the defibrillator.
   2. To receive a report on the bottle bank.
4. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 3rd June 2020.