**Agenda:**

1. Apologies for Absence.
2. Chairman’s Opening Remarks
3. Councillor’s Declaration of Interests in Agenda Items.
4. Minutes of the Previous Meetings held on 18th December 2019. (Attached)
5. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

* The Clerk will contact Lacy, Scott and Knight for an update on the negotiation with Drax over the access across the hard stand. **Action: The Clerk.** Completed and new offer made.
* Hedge to be removed from Plot 10 – approach Paul Kemp. **Action: The Clerk.** Completed.
* The Chairman will email the revised Emergency Plan to Councillors and they are asked to read it and make any comments, as they feel appropriate, at the next meeting. **Action: Councillors.**
* It was agreed that a sign would be purchased to be displayed at the entrance to the car park with the emergency contact numbers. **Action: Councillor Laughlin.**

1. Notification of any urgent business.

**Public Forum.**

1. Correspondence received.

* Various documents from SALC.
* Emails from Community Action Suffolk.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* Clerks and Councils Direct.
* Cranswick Country Foods
* Free Swim Poster
* News from CAB Mid Suffolk
* Gate to Yaxley Community Centre.
* PCC asks for you view on his Precept Proposals.
* SIDs advice please.
* Community Governance Reviews.
* ESNEY Governor at 26 August Meeting.
* Brome Concrete Pad Lock

1. Yaxley Allotments:

* Update on allotment gardens and tenancy agreement.

1. Report on the number of vacant plots.

* Unused plots:

1. Highway matters:
   1. Meeting with Highways:
      1. Pedestrians, including young children, using Mellis Road at peak times.
      2. Report on clearance of footpath of soil from Thornham Road to Mellis Primary School.
      3. Access by Progress Power to the sub-station across the hardstand. Update and new offer.
      4. No Parking Area at the Junction of the Street and Eye Road.
      5. Bend by Cherry Tree Public House.
      6. Parking Enforcement.
2. Finances and financial report.
   1. Balances on Accounts: 28th December 2019.
      1. Current account: £5,932.34
      2. Deposit account: £5,592.30
   2. Financial report and bank reconciliation.
   3. Grant power of dispensation to the Clerk on the matter of the Parish Council’s decision on its annual precept. Item d. below.
   4. Precept and Budget 2020/2021. (Attached)
   5. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses |  | £350.90 | LGA 1972 S112 |
| HMRC | PAYE |  | £84.00 | LGA 1972 S112 |
| P Freeman | Clerk’s Expenses for using home as an office |  | £75.00p | LGA 1972 S112 |
|  |  |  |  | LGA 1972 S111 |

* 1. Requests for financial support: Suffolk Neighbourhood Watch Association..
  2. Receipts:
     1. MSDC – Wind Turbine Fund: £5,160.00
     2. VAT Refund: £1,956.85
     3. Allotment Rent: £30.00

1. Annual Rents:
   1. Access across Yaxley Community Centre car park
   2. Workwear
   3. Kier Integrated Services LTD for storage of road materials on hard stand area
2. Emergency Plan
3. Yaxley Community Centre
4. Cranswick Chicken Factory Development
5. Parish Council matters for publication in the Yaxley Messenger.
6. Eye Airfield:
7. Planning:
   1. Applications:
      1. Application for Outline Planning Permission - DC/20/00283

Proposal: Application for Outline Planning Permission (some matters reserved - access to be considered) - Erection of 4No dwellings (following demolition of existing outbuildings)

Location: Land at Bungalow Farm, Eye Road, Yaxley, Suffolk

* 1. Applications – no decisions to date:
     1. Application for Planning Permission - DC/19/03564

Proposal: Planning Application - Construction of a freshwater tank, permeate tank, fuel tanks, water pumps and a water softener plant (Retention of).

* + 1. Application for Planning Permission - DC/19/03837

Proposal: Planning Application - Creation of a temporary access road between the A140 and Leys Lane, Yaxley for use during the construction of the Progress Power Limited Power Station

Location: Land Between A140 And Leys Lane, Yaxley, Suffolk

* + 1. Non-Material Amendment - Town and Country Planning Act 1990

Proposal: Non-material amendment to Householder Application DC/17/05749. Weatherboarding cladding to completed extension and part of existing building. Remaining parts of building to be rendered smooth.

Location: 15 Maple Close, Yaxley, Eye, Suffolk IP23 8DQ

* 1. Planning decisions:
     1. Approved: none.
     2. Refused: none.
     3. Discharge of Conditions: none
  2. Withdrawn: none.
  3. Appeal:
     + - * Appeal Reference: APP/W3520/W/19/3237126

Proposal: Outline Planning Application (including access, all other matters reserved)- Erection

of 2no. single storey dwellings and Erection of garage to existing cottage.

Location: Hartley Cottage, Mellis Road, Yaxley, Eye Suffolk IP23 8DG

Appeal Start Date: 09/12/2019.

* + - * + Appeal Reference: APP/W3520/W/19/3239180

Appeal by: Dover Farm Developments Ltd

Proposal: Planning Application - Erection of 2 no. detached dwellings with garages

Location: Land Off Cherry Tree Close, Yaxley, Eye, Suffolk IP23 8DH

Appeal Start Date: 06/12/2019.

1. Play area:
   1. To receive Play Area Inspection Report.
   2. Annual Report.
2. Yaxley Cemetery:
   1. To consider inspection report - Councillor J Hawes.
   2. Quotation for grass and hedge cutting 2020.
3. Defibrillator and Bottle Bank.
   1. To receive a report on the defibrillator.
   2. To receive a report on the bottle bank.
4. To receive Councillor’s reports.
   1. Councillor Luff – EPR.
   2. SALC.
   3. Councillor Moore - Yaxley Town Estates Fund.
5. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 18th March 2020.