

# **YAXLEY PARISH COUNCIL**

Clerk to the Council: P Freeman

## **Meeting of the Parish Council in Yaxley Community Hall on:**

Wednesday 27<sup>th</sup> January 2016 at 7.30 p.m.

The Public and the Press are invited and Parish Councillors are summoned to attend.

### AGENDA:

1. Apologies for Absence.
2. Councillor's Declaration of Interests in Agenda Items.
3. Minutes of Previous Meetings held on 16<sup>th</sup> December 2015 and 6<sup>th</sup> January 2016.
4. Matters Arising from the Minutes.
5. Notification of any items of urgent business:  
Any Councillor wishing to raise an item of urgent business is asked to give notice of the item.

### Public Forum

6. Correspondence received.
  - Various documents from SALC
  - Various emails from Suffolk Community Foundation.
  - Town and Parish Council Newsletter.
  - Various emails from the Highways Department of Suffolk County Council.
  - Clerks and Councils Direct.
  - Suffolk View.
  - Receipt of precept form.
  - Suffolk Change Team.
  - Creative Internship Scheme.
  - Locality Budget.
  - Suffolk Fire and Rescue Service – Integrated Risk Management Plan.
  - Suffolk Change Team – letter from Clare Town Council.
  - Mr & Mrs Manning – objection to planning application No. 3778/15.
  - Rackhams.
  - Acknowledgement of bid for the Locality Award.
  - Mrs Plumb – query about planning application for Cherry Tree Close.
  - Community Magazine Printing.
  - Cost of building control function.
  - British Red Cross.
  - Joint Emergency Planning Unit – Peer Review.
  - Stuston Parish Meeting – speed gun.
  - Suffolk Flood and Coast News.
  - Big Lottery Funding Event.
  - Acknowledgement of letter about parking in Yaxley.
7. Yaxley Allotments:
  - Update on allotment gardens and tenancy agreement.
    - a. Report on the number of vacant plots.
    - b. Applications for Plots: None.
    - c. Tenancy agreements for 2015/2016.
    - d. Rats on the allotments – plan for control.
  - Unused plots:
  - Access across the hardstand rented by Mr Hammond for the storage of fire wood.
8. Highways Matters:
  - a. Flooding on Old Ipswich Road in front of School House/Lyon Cottage. Update.
  - b. Update on possible group, including Stuston, Palgrave, Yaxley and Mellis Parish Councils, to purchase shared speed gun to self-monitor speed through the villages and flashing speed warning sign.
  - c. Parking on junction of Eye Road and Old Ipswich Road/The Street, Yaxley.
9. Finances and financial report
  - a. Balances on Accounts: 24<sup>th</sup> December 2015.
    - i. Current Account: £8,007.25p.
    - ii. Deposit Account: £5,566.30p.
  - b. To authorise cheques for signature:  
N.B. Cheque signatories to initial cheque stub and invoice.
    - i. Clerk's Pay and Expenses: £321.74p
    - ii. Clerk's expenses for use of home as an office: £75.00p.
    - iii. HMRC: £79.20p
    - iv. Authorisation of payment to MSDC for building regulations for work on Yaxley Community Hall: £687.00p.
    - v. Hire of Yaxley Community Hall: £251.00p (payment for 2014 and 2015).
    - vi. David Newcombe: £65.00p.
  - c. Receipts:
    - i. Allotment rents: £30.00p.

If you would like to receive future copies of the agenda for, or minutes of, the Parish Council Meetings by email please contact the Parish Clerk: [philip.c.freeman@btinternet.com](mailto:philip.c.freeman@btinternet.com) quoting: "Parish Council Agenda".

Clerk's Contact Details: Philip Freeman, 2 Mellis Road, Thrandeston, Diss, Norfolk, IP21 4BU.  
Telephone: 01379 783203 or 07958 623897.

Dates of Meetings in 2016: 20<sup>th</sup> April, 25<sup>th</sup> May (includes APM), 6<sup>th</sup> July, 17<sup>th</sup> August, 28<sup>th</sup> September, 9<sup>th</sup> November and 21<sup>st</sup> December.

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- ii. Access across car park of Yaxley Community Hall - Mrs AE Shea: £100.00p
  - iii. Storage of road making materials on the hard stand area of the Yaxley Allotments – Kier MG Ltd: £525.00p.
  - d. Request for financial support from Yaxley Messenger.
  - e. Other request for financial support: None.
  - f. Asset Register. (Attached.)
  - g. Projects that the Parish Council may Finance
    - i. Disabled toilets/toilet refurbishment for the Community Hall.
      - o Update.
      - o Quotations for the work.
      - o Grant applications.
- 10.** Review of Risk Assessment. (Attached)
- 11.** Review of Standing Orders and Financial Regulations. (Attached)
- 12.** Review of Deeds of Yaxley Community Centre.
- 13.** Cherry Tree Close Working Party.
- 14.** Community Emergency Plan:
  - a. Composition of Yaxley Community Emergency Management Team'
- 15.** Community Led Plan for Yaxley – next meeting.
- 16.** Eye Airfield:
  - a. Applications for Grants from Wind Turbine Fund.
  - b. Progress Power Application:
    - i. Compulsory Acquisition Notice.
- 17.** Parish Council matters for publication in the Yaxley Messenger.
- 18.** Planning:
  - a. Applications:
    - i. Application No. 4028/15:  
Location: Land off Cherry Tree Close: application for outline planning permission for erection of 15 new dwellings.
    - ii. Application No. 3778/15:  
Location: Sunnyside Cottage, Church Lane, Yaxley IP23 8BU  
Proposal: Minor material amendment to implemented planning permission 1402/04 ('Erect two storey dwelling and attached cart lodge using existing vehicular access') to reduce extent of demolition in order to allow creation of annex (and reduce size of approved cart lodge).
  - b. Planning Decisions:
    - i. Approved: None.
    - ii. Refused: None.
  - c. Withdrawal:
    - i. Application No.3356/15 - The Guildhall Old Ipswich Road Yaxley IP23 8BS
- 19.** Play Area:
  - a. To receive Play Area Inspection Report.
  - b. Annual Play Inspection report.
- 20.** Yaxley Cemetery:
  - a. To consider inspection report – Cllr J Hawes.
  - b. Quotation for cutting grass at Yaxley Burial Ground, the Well Seat and by the village sign, and the hedge twice each year: £70.00p per cut (an increase from £65.00p) for 9 cuts per year.
- 21.** To receive Councillor's reports:
  - a. Cllr Burn – EPR.
  - b. Cllr Burn – SALC.
  - c. Cllr Moore – Yaxley Town Estates Fund.
- 22.** A.O.B. – Any Items raised earlier but not for an extended discussion or decisions and items for inclusion at next meeting on 9<sup>th</sup> March 2016 .

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