

Yaxley Parish Council.

Clerk to Yaxley Parish Council: P Freeman.

**Meeting of the Parish Council in Yaxley Community Hall on:
25th May 2016 following the Annual Parish Meeting**

The Public and the Press are invited, and Parish Councillors are summoned, to attend.

Agenda:

1. Election of Officers:
 - a. To elect a Chairman of the Council
 - b. To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received.
2. To elect a Vice-Chairman of the Council.
3. Apologies for Absence.
4. Councillor's Declaration of Interests in Agenda Items.
5. Minutes of the Previous Meeting held on 20th April 2016.
6. Matters arising from the minutes: **Notes on the action are in red.**
 - Investigate funding for a defibrillator. **Completed and details forwarded to Mr Newman.**
 - Advertise casual vacancies. **Completed.**
 - Councillor Burn will investigate the circumstances around the housing development in East Bergholt and how this relates to its Neighbourhood Plan.
 - Councillor Burn will investigate the planning conditions related to the picket fence between Acorn House and Cobden Cottage which has deteriorated and needs to be repaired.
 - Yaxley Messenger: advertise casual vacancies and continue the items from the last meeting. **Completed.**
 - Respond to planning application number 1144/16. **Completed.**
 - Request that David Newcombe cuts the grass in the burial ground. **Completed.**
 - Contact the police about illegal activities in the Community Hall car park. **Completed.**
7. Notification of any urgent business.

Public Forum.

8. Correspondence received.
 - Various documents from SALC.
 - Various emails from Suffolk Community Foundation.
 - Town and Parish Council Newsletter.
 - Various emails from the Highways Department Suffolk County Council.
 - Clerks and Councils Direct.
 - Suffolk View.
 - Defibrillator funding.
 - Recycling bins in Yaxley.
 - Call for artists in Wisbech and Brandon.
 - Survey on flooding.
 - Policing of Yaxley.
 - Email from the Police and Crime Commissioner.
 - Brome Community Recycling Centre.
 - Mayor's Parade and Service.
 - Town and Parish Liaison Meeting.
 - Making insurance available and affordable for homes affected by flooding.
 - Community Infrastructure Levy.
 - Suffolk Fire and Rescue Service integrated risk management plan 2015/2018.
 - Email from PCSO Stephen Long.
 - Annual Playground Inspection.
 - Emails requesting commemorative medal.
9. Yaxley Allotments:
 - Update on allotment gardens and tenancy agreement.
 - a. Report on the number of vacant plots.
 - b. Applications for plots: None.

If you would like to receive future copies of the agenda for, or minutes of, the Parish Council meetings by email please contact the Parish Clerk: philip.c.freeman@btinternet.com quoting: Parish Council Agenda/Minutes.

Clerk's contact details: Philip Freeman, 2 Mellis Road, Thrandeston, Diss, Norfolk, IP21 4BU.
Telephone: 01379 783203 or 07958 623897.

Dates of meetings in 2016: 17th August, 28th September, 9th November and 21st December.

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- c. Tenancy agreements for 2015/2016.
- Unused plots:
- 10. Highway matters:
 - a. Update on possible group, including Stuston, Palgrave, Yaxley and Mellis Parish
 - b. Parking on junction by Eye Road and old Ipswich Road/The Street, Yaxley.
- 11. Finances and financial report.
 - a. Balances on Accounts: 28th April 2016.
 - i. Current account: £23,326.63p.
 - ii. Deposit account: £5,566.99p.
 - b. To authorise cheques for signature:
N.B. Cheque signatories to initial cheque stub an invoice.
 - i. Clerk's Pay and Expenses: £242.45p
 - ii. HMRC: £54.80p
 - iii. MSDC – playground inspection: £54.78p
 - iv. Yaxley Community Centre: £1,000.00p
 - v. D Newcombe – grass cutting: £70.00p.
 - vi. SALC – subscription: £236.86p.
 - c. Receipts:
 - i. HMRC – VAT refund: £1,535.12p.
 - ii. Northumbrian Water LTD: £1,000.00p.
 - iii. Allotment rent: £20.00p
 - iv. MSDC Precept and Grant: £2,691.75p
 - v. PH Hammond for rent of the land adjacent to the allotments: £707.08p
 - vi. Awards for All: £9,892.00p
 - vii. MSDC Grant: £2,691.75p
 - d. Request for financial support from the Yaxley Messenger.
 - e. Other requests for financial support:
 - i. Community Bus Scheme – Rickinghall Parish Council.
 - f. Projects that the Parish Council may Finance.
 - i. Disabled toilets/toilet refurbishment for the Community Hall.
- 12. Requests for Commemorative Medals.
- 13. Casual Vacancies.
- 14. Matters Arising from the Annual Parish Meeting.
- 15. Review of Deeds of Yaxley Community Centre.
- 16. Cherry Tree Close Working Party.
- 17. Discussion of Emergency Planning Scenarios.
- 18. Community Led Plan for Yaxley.
- 19. Eye Airfield:
 - a. Applications for Grants from Wind Turbine Fund.
 - b. Progress Power Application:
- 20. Parish Council matters for publication in the Yaxley Messenger.
- 21. Planning:
 - a. Applications
 - i. Application Number: 1526 / 16
Proposal: Erection of first floor extension over existing porch including overhang to front elevation of 1 metre.
Location: 2 Millside, Yaxley, IP23 8EJ
 - ii. Application Number: 1822 / 16

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Proposal: Change of use of land and buildings to commercial livery stabling and paddocks with erection of additional stabling, provision of flood lighting to existing manege, provision of car parking and fencing, partial conversion of hay barn to welfare facilities, provision of package treatment plant, and use of existing vehicular access.

Location: Yaxley Manor House, Mellis Road, Yaxley, IP23 8DG

- b. Applications – no decisions to date: none.
 - c. Planning decisions:
 - i. Approved:
 - Application Number: 0867 / 16:
Location: 2 Pleasant Cottages, Old Norwich Road, Yaxley, IP23 8BJ
Proposal: Erection of a single storey rear extension following demolition of existing rear single storey element. Construction of catslide roof to existing dormer.
 - Application Number: 1144 / 16
Location: Orchard End, Old Ipswich Road, Yaxley, IP23 8BT
Proposal: Erection of a storage unit to store apples from the existing orchard and all mechanical equipment relating to the orchard i.e. tractors, etc.
 - Consultation – Eye Power Station.
Variation of condition 22a of planning permission MS/1336/89 and MS/57/04 condition 22a amend fuel to allow up to 100% mechanical treated wood waste.
 - ii. Refused: None.
 - d. Withdrawn: None.
22. Play area:
- a. To receive Play Area Inspection Report.
 - b. Annual Play Inspection.
23. Yaxley Cemetery:
- a. To consider inspection report - Councillor J Hawes.
24. To receive Councillor's reports.
- a. Councillor Burn – EPR.
 - b. Councillor Burn – SALC.
 - c. Councillor Moore - Yaxley Town Estates Fund.
25. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 6th July 2016.

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