**Minutes of the Meeting of Yaxley Parish Council held on 19th December 2018**

**at 7.30 p.m.**

**Present:**

Councillor A Luff Councillor I Luff Councillors K Pawsey

Councillor M Fisher. Councillor B Feaver Councillor C Wright

Councillor J Moore Councillors Hawes .

P Freeman Parish Clerk.

1. Apologies for Absence.
* Councillor R Hall and County Councillor Fleming
1. Councillor’s Declaration of Interests in Agenda Items.
* Councillors Moore and Pawsey - agenda item 17 a iii.
1. Minutes of the Previous Meetings held on 14th November 2018.
* The minutes of previous meeting were agreed as a true record and were signed by the Chairman, proposed by Councillor Fisher and seconded by Councillor Hawes.
1. Matters arising from the minutes:

**Action Points:**

Notes on the action are in red.

* Make an application to the Locality Budget for the work on the Cemetery. **Action: Cllr Burn and The Clerk.**
* Obtain quotes to clear and tidy the allotments. **Action: The Clerk.** Councillor Hawes met Mr Kemp to discuss the work.
* Contact Mr Kemp about a quote for work on the cemetery. **Action: The Clerk.**
* Councillor Fleming will investigate financial support (£1,400) for the purchase of an additional SID. **Action: Cllr Fleming.**
* Access across hard stand, contact Mr Hammond. **Action: Keith Pawsey.** Councillor Pawsey had met Mr Hammond who was in favour of access across the hard stand.
* Contact Cabinet member for Highways – Mary Evans. **Action: The Clerk.**
* Report pot holes on Burns Close. **Action: The Clerk.** Completed
* Contact contractors about the mat under swings and varnish the seat by the play area. Approval of work by email.**Action: The Clerk.** The seat will be stained in the spring.
* Contact the people on the Emergency Plan for permission to hold their data. **Action: The Clerk.** Completed
* Piece for the Messenger on Parish Council matters - Highways. **Action: The Chairman.** Completed. Councillors agreed that the Chairman had written an excellent piece on highways problems and a version of the article had been sent to the Member of Parliament and local Councillors.
* Write to householder about overgrown hedge affecting footpath . **Action: The Clerk.** Completed
* Contact the Yaxley Community Centre Committee about the project for new doors. **Action: The Clerk.** Completed
* Litter pick in the spring, **Action: The Clerk.**
* Contact Mellis Primary School about a tree surgeon. **Action: The Clerk.** Completed.
* Cllr Hawes will check the chains on swings on the Play Area. **Action: Cllr Hawes.**
* Email Cllr A Luff the defibrillator and Play Area checklists. **Action: The Clerk.** Completed
* Agenda items for meeting on 19th December 2018: **Action: The Clerk.** Completed
	+ Budget 2019/2020.
	+ Precept 2019/2020.
1. Notification of any urgent business.
* None.

**Public Forum.**

Meeting closed at 7:42 PM and reopened at 7:42 PM. Councillor Flemings report had been emailed councillors.

**County Council Report for Yaxley Parish Council**

**Merry Christmas – Happy New Year!**

**December 2018**

By County Councillor Jessica Fleming, Hartismere Division, Suffolk

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**Application for A140 Roundabouts -** The application Planning reference: **SCC/0110/18MS** hasnow been uploaded to the planning portal and is available to view here: <http://suffolk.planning-register.co.uk/Planning/Display?applicationNumber=SCC%2F0110%2F18MS> For the avoidance of doubt, traffic at the northern end of the scheme CANNOT enter the Thrandeston road traveling south (it will have to go around the roundabout) but traffic COMING OUT of the Thrandeston road CAN turn right to go south on the A140. The application is expected to come to SCC in March with a view to commencing later next summer.

**Citizens Advice Bureau (CAB) Consultation -** Suffolk County Council is carrying out a consultation to understand the implications of proposed changes to CAB grant funding which the authority currently provides.SCC is one of several organisations which funds CABs. The consultation will run from 17December until 23 January. To take part please visit the website or your local library: <https://www.suffolk.gov.uk/cabconsultation>

**Highways and Drainage** – Reminder to report defects (including mud on the road), drainage problems or dangerous winter road conditions using the reporting tool on the Highways website followed by a phone call to Customer Service, tel. no. (0345 606 617), then contact me. <https://www.suffolk.gov.uk/roads-and-transport/>

1. Correspondence received.
* Various documents from SALC.
* Various emails from Suffolk Community Foundation.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* Clerks and Councils Direct.
* The Local Councillor.
* Correspondence with Highways about payment for SID.
* Email from former resident of Cherry Tree Close asking if the road had been adopted.
* Email from Highways about objection to yellow lines being painted on the road opposite the junction of the Street and Eye Road.
* New Electoral Register.
* Safer Neighbourhood Team.
* Dr Dan Poulter MP about the road through Yaxley.
* District and Polling Places Review 2018.

1. Yaxley Allotments:
* Update on allotment gardens and tenancy agreement.
1. Report on the number of vacant plots = 24.
* Unused plots:
	+ In response to a question it was noted that the water browser is kept on the allotments during the winter and because it is on Parish Council land it will be covered by insurance.
1. Highway matters:
	1. Meeting with Highways:
		1. Pedestrians, including young children, using Mellis Road at peak times.
* Nothing to report.
	+ 1. Lorries on the road through Yaxley.
* The Parish Council had received a response from Councillor Fleming to the letter sent by the Chairman.
* It is planned to set up a consumer group to work with the chicken processing factory and to come to a voluntary agreement on the use of the road by having goods vehicles. This would be a similar arrangement to that which currently is in place with Fibre Power.
1. Finances and financial report.
	1. Balances on Accounts: 28th November 2018.
		1. Current account: £6,463.10.
		2. Deposit account: £5,578.38
	2. Financial report and bank reconciliation.
		* Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
		* The accounts were to the date of this meeting and included a bank reconciliation for both accounts.
		* There were no questions from Councillors.
	3. Budget and Precept 2019/2020.
* The proposed budget had been sent to Councillors and following a discussion it was agreed; with the precept unchanged. Proposed by Councillor Moore and seconded by Councillor Hawes.
	1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses | 101158 | £265.82 | LGA 1972 S112  |
| HMRC | PAYE | 101159 | £58.20 | LGA 1972 S112 |
| David Newcombe | Grass cutting | 101160 | £70.00 | LGA 1972 S111 |
| MSDC | Annual play inspection | 101161 | £58.45 | LGA 1972 S111 |
| Julian Moore  | Payment for Wreath – Poppy Appeal | 101162 | £30.00 | LGA 1972 S111 |

* It was unanimously agreed to pay the invoices listed above, proposed by Councillor Wright and seconded by Councillor Pawsey.
	1. Requests for financial support: none.
	2. Receipts: none.
1. Yaxley Community Centre:
	1. Project to replace doors.
* The Parish Council agreed that the new doors enhance the appearance of the front of the Community Centre and it was agreed to offer to help the Committee with future projects.
* It was agreed to donate £300 towards the cost of the new doors and the Clerk will contact the Community Centre Committee to offer help in the future but any work must comply with the financial regulations. Proposed by Councillor Moore and seconded by Councillor Feaver. Voting and the amount of the donation: 6 in favour and one against
	1. Working Party
* it was agreed that a member of the Parish Council will be part of any working party that is set up by the Community Centre Committee. Councillor Hawes already attends some of the meetings of the Committee and Councillor Fisher offered to be involved if she is available. This would be to work on specific capital projects.
* There was a discussion of the rental fees for hiring the Community Centre when compared to other local halls.
1. Litter pick.
* Following a discussion it was agreed not to proceed with organising a litter pick in the village because of the risk to the volunteers from the objects they may have to collect and traffic.
1. Local Green Spaces policy
* An email had been received from Tinkler’s Meadow Campaign Group. In the email Councillor Burn had been mentioned as a supporter and it was agreed to approach him for clarification. **Action: The Clerk.**
1. Tree liabilities and risk assessment.
* The Clerk had emailed and phoned contractors who would be able to carry out this work. So far, he been unsuccessful in finding someone.
1. Mobile Post Office.
* Nothing to report.
* It was agreed that the Clerk should follow up with the Post Office to find out what plans are in place. **Action: The Clerk.**
1. Parish Council matters for publication in the Yaxley Messenger.
* The next article will be prepared for the March edition.
1. Eye Airfield:
	1. Encampment on Eye Airfield.
* The encampment had moved to the disused road at the junction of Castleton Way and the A140. It was agreed that the Clerk should again contact the County Council to request action. **Action: The Clerk.**
	1. Land for sale at the junction of Castleton Way and the A140.
* The Clerk has asked Councillor Burn for clarification on this land sale. He had not received a response and will contact him again. **Action: The Clerk.**
	1. Progress Power (Gas-Fired Power Station):
		1. Access to sub-station via the hard stand near the allotments.
* 2 residents, who would be affected by this proposal, have no objections.
1. Planning:
	1. Applications:
		1. A140 Roundabouts and Link Road improvement scheme.

Following a discussion it was agreed to submit the following points as the Parish Councils initial comments on this application:

* [9.9 Visualisation South Roundabout](http://suffolk.planning-register.co.uk/Document/Download?module=PLA&recordNumber=6023&planId=64922&imageId=55&isPlan=False&fileName=Figure%209.9%20Visualisation%20Roundabout%20South%20Viewpoint%202%20-%20Proposed%20View%20at%20Year%201.pdf) and [9.10 Visualisation South Roundabout](http://suffolk.planning-register.co.uk/Document/Download?module=PLA&recordNumber=6023&planId=64922&imageId=55&isPlan=False&fileName=Figure%209.9%20Visualisation%20Roundabout%20South%20Viewpoint%202%20-%20Proposed%20View%20at%20Year%201.pdf) are incorrectly identified and should refer to the North Roundabout.
* There is no exit to the new chicken factory from the roundabout, but it appears that the access will be directly from the A140.
* The present cycle path from Yaxley to Eye crosses the South Roundabout. This needs to be accommodated by either an underpass or a bridge. It would be extremely dangerous for people cycling from Yaxley to school in Eye to cross the road without an underpass or a bridge.
* No hard surfaces should be left where roads have been cut off from the new road system which would allow encampments to develop.
* A footpath needs to be built from the junction of the A140 with Castleton Way to the existing footpath which begins at Hartismere High School.
	+ - * These are the Parish Council's initial comments and I have also attached a letter which has been sent recently to Cllr Fleming, Cllr Evans, Cllr Burn and Dr Poulter MP about the Parish Council's concerns about the knock-on effect to the road through Yaxley.

**Action: The Clerk.**

* + 1. Application Number: DC/18/05291

Proposal: Full Planning Application -Erection of a single storey dwelling. Location: Land Adj Arch Haven, The Street, Yaxley, Eye Suffolk IP23 8BJ

Following a discussion it was agreed to support the application. **Action: The Clerk.**

* 1. Applications – no decisions to date:
		1. Application Number: DC/18/04944

Proposal: Full Planning Application - Erection of accommodation block which includes 4no. letting rooms, staff overnight accommodation and staff facilities

Location: Land At The Bull Auberge, Ipswich Road, Yaxley, Suffolk

* + 1. Various Applications for Progress Power Station listed previously.
	1. Planning decisions:
		1. Approved: none.
		2. Refused: none
		3. Discharge of Conditions: none
	2. Withdrawn: none.
	3. Appeal by:
		1. Planning Appeal Reference: APP/W3520/W/18/3197538

Appeal by: Dover Farm Developments Ltd Proposal: Planning Application - Erection of 10 dwellings (including 6 affordable), 2 flats and 1 retail unit. Location: Land Off, Cherry Tree Close, Yaxley, Eye Suffolk IP23 8DH at 10:00 am on 9 January 2019 at Endeavour House, 8 Russell Road, Ipswich, Suffolk IP1 2BX

* The Chairman agreed to attend the appeal and use the comments previously submitted on this application. In addition, there would be reference to the loss of the bus route through the village.
1. Play area:
	1. To receive Play Area Inspection Report.
* All was in order on the play area and the rubbish was mostly in the bin.
* Councillor Fisher offered to continue until the next meeting. The Council thanked her for this offer.
	1. Annual Play Inspection Report.
* Nothing to report.
1. Yaxley Cemetery:
	1. To consider inspection report - Councillor J Hawes.
* The memorials are in order.
* There had been damage to the surface due to a lorry moving memorials.
* The Council thanked Councillor Hawes for all his work on this area.
	1. Quotation for work on the cemetery.
* Mr Kemp will submit a quote for the work on the cemetery.
1. To receive Councillor’s reports.
	1. Councillor Luff – EPR.
* The Chairman had accepted an invitation to attend the meeting but had been unwell and was unable to do so.
* There had been no complaints locally about the plant.
	1. SALC.
* Nothing to report.
	1. Councillor Moore - Yaxley Town Estates Fund.
* Councillor Moore reported that there had been a meeting 2 weeks before this meeting which had agreed to give 6 gifts to bereaved local people.
* There will be fundraising for this charity at the village fête.
1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting and Annual Parish Meeting on 30th January 2019.
* None.

Meeting closed at 9:05 p.m.