

# Yaxley Parish Council.

451

## Minutes of the Meeting of Yaxley Parish Council held on 20<sup>th</sup> April 2016.

### Present:

Councillor K Pawsey                      Councillor R Hall  
Councillor J Hawes  
Councillor I Luff                          Councillor A Luff  
Councillor Wright                        Councillor Burn  
P Freeman Parish Clerk.  
Two members of the public.

1. Apologies for Absence.  
Councillor J Moore
2. Councillor's Declaration of Interests in Agenda Items.  
None.
3. Minutes of the Previous Meeting held on 9<sup>th</sup> and 29<sup>th</sup> March 2016.  
The minutes of the meeting on 9<sup>th</sup> March 2016 were agreed as a true record and were signed by the Chairman, proposed by Councillor I Luff and seconded by Councillor Hall, with the following amendments:
  - 9f. fifth bullet point should read: 'It was recommended that the wind turbine Section 106 money should be used for LED lights and heating.'
  - 16aii. second bullet point should read: 'Councillor Pawsey declared that his wife part owned the property on the east side of the development.'The minutes of the meeting held on 29<sup>th</sup> March 2016 were agreed as a true record and were signed by the Chairman, proposed by Councillor A Luff and seconded by Councillor I Luff.
4. Matters arising from the minutes: **Notes on the action are in red.**
  - On the vacant allotment plots sheds are derelict. – 19 (**still occupied according to my records**) and 21 (**Mr Bowman**). Write to the last tenant and give a deadline for the removal of the shed or it will be removed by the Parish Council. **PF. Letter sent.**
  - The picket fence between Acorn House and Cobden Cottage has deteriorated and needs to be repaired. Email reminder to be sent to the developer requesting that the fence is repaired. **PF. Reminder email sent and answer received.**  
There was a discussion of who owned the fence and Councillor Burn offered to check this on the mid Suffolk district Council website.
  - Check contact details for the recycling banks and place notice. **PF.**
  - Contact headteachers of local schools to see if any mementos to celebrate the Queen's 90<sup>th</sup> birthday are being given to children from Yaxley. If the school have not arranged any then a notice will be put in the Messenger so the likely demand can be gauged. **PF. Completed, neither school is presenting Commemorative medals.**
  - Contact Stuston Parish Council about the cost of a speed gun which will then be advertised to other local parish councils meeting of the to see if they are interested in being involved. Contact the Parish Council's insurance company about cover for volunteers using the speed gun, and the police regarding training. **PF. Prices sent to Councillors and email to insurance company.**
  - Notify the Parish Council's support for the variation to the fuel to be used at the power station in Eye to 100% mechanical treated wood waste. **PF. Completed.**
  - Write to Cllr Watts to thank him for all he has done for the Parish Council. **PF. Completed.**
  - Casual vacancies to be an agenda item at the next meeting. **PF. Completed.**
  - Report: **PF**
    - Pothole on the bridge next to Reading Room Cottage.
    - Footpath sign at the bottom of Leys Lane has rotted and fallen over.
    - Moles Lane/Thornham Road: fly tipping of fridge and paint tins.

- Road sign on A140 opposite the turning to Roy Humphrey's yards has been damaged and needs replacing.
- Potholes on the A140 near to the White Horse Public House.
- Pothole at the junction of Eye Road and the Street.  
**All reported.**

5. Notification of any urgent business.  
None.

Meeting closed at 7:42 PM.

## **Public Forum.**

Councillor Burn reported on:

**Brome Community Recycling Centre** – Hopes to re-open on 25 April if terms of the lease between SCC and MSDC can be agreed. Full and up-to-date details of opening times and charging schedule will be on MSDC website.

**Community Infrastructure Levy** – Starting on 11 April 2016, the CIL charge became payable on all new residential and convenience retail development (with some exceptions) with an internal footprint of 100m<sup>2</sup> or more. 15% of the levy collected will go to the parish council, to be used for projects benefitting the community. CIL from several developments can be pooled to provide infrastructure defined on the so-called 123 List. The current CIL rate in our area for housing is £115/m<sup>2</sup>.

**Real Nappy Week** – 18-24 April 2016 is national 'Real Nappy Week'. In Suffolk, the Suffolk Waste Partnership is working with Suffolk Cloth Nappies to draw attention to the benefits of reusable cloth nappies compared to disposable ones. In Suffolk alone, 8,000 tonnes of nappy waste goes to the EfW plant at Great Blakenham every year, costing over £1 million to collect and dispose of. A switch to cloth nappies not only has obvious environmental benefits but would save the consumer up to £1,000.

**Devolution** – In his budget speech on 16 March the Chancellor announced the creation of an East of England Devolution Agreement, which was signed by 22 of the 23 council leaders in Norfolk, Suffolk and Cambridgeshire. Only Cambridge City Council decided not to sign up to it. Since then Cambridge County Council's enthusiasm has waned somewhat and the council is now suggesting that it should have a separate devolution deal. It is widely felt that the Government will not accede to that request. In response to questions following points were made:

- Suffolk and Norfolk were not large enough for devolution without Cambridgeshire. There would be no further progress unless Cambridgeshire was involved.
- Norfolk had been reluctant to be involved in the project in the first place.
- The elected mayor was a stumbling block.

Councillor Fleming made the following points in her report:

- There had been County Transport Meetings.
- There had been a meeting with Anglian Water about Cherry Tree Close.
- Verge cutting will be completed by early July.
- The Fire and Rescue Service were carrying out a consultation.
- There was nothing further to report on devolution.

There were no questions.

Mr Newman reported:

- A group in the village was raising money to purchase a defibrillator.
- He had discussed it with the landlord of the Cherry Tree Public House and he had said that it could be located on the Public House building.
- Donations could raise around half the money needed.

In the discussion that followed the following points were made:

- The Parish Council was currently involved in a very costly project which affected its ability to fund other items at the moment.
- The Parish Council considered that this was a very worthwhile project.

# Yaxley Parish Council.

453

- Councillor Burn offered to contact District Health to find out if any funds were available.
- The Clerk offered to research funding organisations. **Action: the Clerk.**

It was agreed to consider this later in the year.

Meeting reopened at 8:18 p.m.

## 6. Correspondence received.

- Various documents from SALC.
- Various emails from Suffolk Community Foundation.
- Town and Parish Council Newsletter.
- Various emails from the Highways Department Suffolk County Council.
- Clerks and Councils Direct.
- Suffolk View.
- First World War Memorial's Workshop.
- Local Policing is Changing.
- Minister Parish Councils support the petition.
- MSDC Grant Application.
- Suffolk Constabulary Update.
- Parish Council Vacancy.
- Community Emergency Planning Newsletter.
- Emails from Tim Passmore - PCC.
- Review of Local Policing.
- Passenger Transport Newsletter.
- UK Power Networks Restoring Power Supplies Update.
- Headway - Suffolk.
- Ending Loneliness Event 11<sup>th</sup> April 2016.
- Fund for Community Buildings - first come, first served!
- Yaxley Village Hall: Additional Pricing.
- Launch Events for New Connecting Communities Transport Services.

## 7. Yaxley Allotments:

- Update on allotment gardens and tenancy agreement.
  - a. Report on the number of vacant plots.
    - There were 17 vacant plots.
  - b. Applications for plots: Mr and Mrs Fisher.
    - It was agreed that Mr and Mrs Fisher's application for a plot should be accepted.
  - c. Tenancy agreements for 2015/2016.
    - All current tenants had returned their agreements and rent.
- Unused plots:
  - Councillor I Luff and Councillor A Luff offered to demolish the derelict shed on plot 21.

## 8. Highway matters:

- a. Update on possible group, including Stuston, Palgrave, Yaxley and Mellis Parish.
  - There were insufficient volunteers at the moment the setup a group to undertake speed watching in Yaxley. It was agreed to re-advertise the request for volunteers in the Yaxley Messenger.
- b. Parking on junction by Eye Road and old Ipswich Road/The Street, Yaxley.
  - There was nothing further to report at the moment.

## 9. Finances and financial report.

- a. Balances on Accounts: 24<sup>th</sup> March 2016.
  - i. Current account: £8,904.57p.
  - ii. Deposit account: £5,566.99p.
    - Councillors noted the current bank balances.
- b. To authorise cheques for signature:  
N.B. Cheque signatories to initial cheque stub an invoice.
  - i. Clerk's Pay and Expenses: £269.04p
  - ii. HMRC: £64.80p

3

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

20<sup>th</sup> April 2016.

- iii. D Newcombe - grass cutting: £70.00p.

**Resolved**, with all agreed, to approve payment of the accounts presented.  
Proposed by Councillor Wright and seconded by Councillor Hall.

- c. Annual Accounts.

- The Clerk had prepared the annual accounts which included detailed bank reconciliations. Councillor Wright agreed to undertake internal checks.

- d. Receipts:

- i. Interest: £0.69p

- e. Request for financial support from the Yaxley Messenger.

- Councillor Burn had arranged financial support for the Yaxley Messenger.

- f. Other requests for financial support: Magpas.

- It was agreed to make a £50 donation to this charity, proposed by Councillor I Luff and seconded by Councillor Hawes.

- g. Projects that the Parish Council may Finance.

- i. Disabled toilets/toilet refurbishment for the Community Hall.

Councillor Pawsey updated Councillors on the current situation:

- The cost of the work to decorate the toilets had been added to the quotation.
- Building regulations: the architect had said that he had already submitted the plans with the amendments but Paul Hughes at Mid Suffolk District Council reported that they had not been received. It was agreed that this should be clarified. **Action: the Clerk.**

10. Casual Vacancies.

- Following the resignations of Councillors Watts and Burn there were two vacancies on the Parish Council. It was agreed that they should be advertised in the Yaxley Messenger and on the Parish Council's section of the website. **Action: the Clerk.**

11. Review of Deeds of Yaxley Community Centre.

- Nothing to report.

12. Cherry Tree Close Working Party.

- See above.

13. Community Emergency Plan: Heavy Equipment Deployment.

Councillor I Luff made the following points in his report:

- Councillors Pawsey and I Luff will approach local farmers to investigate the availability of equipment if needed in an emergency.
- Volunteers for the cooking of food and its distribution would be identified.
- At the meeting after next it was agreed that there would be a discussion of when the plan would be made public and a request would then be made for volunteers.
- The scenarios had been good and it had been a valuable exercise.
- The equipment that will be needed would be part of the plan will be discussed item by item.

14. Community Led Plan for Yaxley.

Councillor burn had circulated the plan of the last meeting and the following points were made in the discussion:

- The Community Led Plan was more succinct than a Neighbourhood Plan.
- What protection would give?
- Section 106 had always been a method of contribution and for a lot of new buildings it was a cheaper option.

- The Plan would have to be led by the Parish Council but because of its commitments at the moment it could be difficult to find someone to initiate it.
- A working party could be established from outside the Parish Council.
- If a Neighbourhood Plans could be ignored then the Community Led Plan could only be used as a guide.
- Outside help would be needed and other people in the village need to be involved.
- Councillor Burn offered to investigate the circumstances around the housing development in East Bergholt and how this related to its Neighbourhood Plan.

15. Eye Airfield:

- a. Applications for Grants from Wind Turbine Fund.
  - Nothing to report.
- b. Progress Power Application:
  - Nothing to report.

16. Annual Parish Meeting.

- It was agreed that the Annual Parish Meeting will begin at 7 p.m. and would include the usual contributions and reports.
- The Chairman explained what took place at the Annual Parish Meeting to the new Councillors.
- It will be followed by the annual meeting of the Parish Council.

17. Parish Council matters for publication in the Yaxley Messenger.

- Advertise the casual vacancies and continue the items from the last meeting on the commemorative medallions and the speed gun.

18. Planning:

- a. Applications:
  - i. Application Number: 1144 / 16  
Location: Orchard End, Old Ipswich Road, Yaxley, IP23 8BT  
Proposal: Erection of a storage unit to store apples from the existing orchard and all mechanical equipment relating to the orchard i.e. tractors, etc.
    - Following a discussion it was agreed that the Parish Council would support this application as it was considered to be reasonable in its location and would cause no problem to neighbours. Proposed by Councillor I Luff and seconded by Councillor a Luff
- b. Applications – no decisions to date:
  - i. Consultation – Eye Power Station.  
Variation of condition 22a of planning permission MS/1336/89 and MS/57/04 condition 22a amend fuel to allow up to 100% mechanical treated wood waste.
  - ii. Application Number: 0867 / 16:  
Location: 2 Pleasant Cottages, Old Norwich Road, Yaxley, IP23 8BJ  
Proposal: Erection of a single storey rear extension following demolition of existing rear single storey element. Construction of catslide roof to existing dormer.
- c. Planning decisions:
  - i. Approved:
  - ii. Refused:  
Application number 4028/15:  
Location: Land off Cherry Tree Close: application for outline planning permission for direction of 15 new dwellings.
- d. Withdrawn: None.

19. Play area:

a. To receive Play Area Inspection Report.

The following were identified for action:

- A baton had split at the base of the slide and it needed more support, however, it may have been vandalised.
- The seat needed to be treated. **Action: Councillor A Luff**
- There was some movement in the red handle. **Action: the Chairman.**
- There was a screw missing on the small metal sign.
- A bolt cover was needed. **Action: Councillor I Luff.**
- Councillor Wright offered to take responsibility for the play area for the next period.

b. Annual Play Inspection Report.

- Nothing to report.

20. Yaxley Cemetery:

a. To consider inspection report - Councillor J Hawes.

- Councillor Hawes reported that the memorials were secure but the grass needed cutting. **Action: the Clerk will contact Mr Newcombe.** Everything else was tidy.
- The area around the bottle bank was tidy and they were approximately two thirds full. Councillor Hawes offered to be responsible for the bottle banks until the end of the month.

21. To receive Councillor's reports.

a. Councillor Burn – EPR.

- Nothing to report. A new representative would be needed following the resignation of Councillor Burn.

b. Councillor Burn – SALC.

- Nothing to report. A new representative would be needed following the resignation of Councillor Burn.

c. Councillor Moore - Yaxley Town Estates Fund.

- Nothing to report.

22. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 25<sup>th</sup> May (includes APM).

- The Clerk reported that he had tidied the notice boards in the village and removed out of date notices.
- Councillor Hawes gave his apologies for the meeting on 25<sup>th</sup> May 2016.
- There had been a report of youths in a car smoking drugs in the Community Hall car park. This will be reported to the police. **Action: the Clerk.**
- Following Councillor Burn's resignation as a Parish Councillor the Chairman thanked him for his work.

Meeting closed at 9:35 PM.

**Action Points:** All actions for the Clerk unless otherwise stated.

- Investigate funding for a defibrillator. **Completed and details forwarded to Mr Newman.**
- Advertise casual vacancies. **Completed.**
- Councillor Burn will investigate the circumstances around the housing development in East Bergholt and how this relates to its Neighbourhood Plan.
- Councillor Burn will investigate the planning conditions related to the picket fence between Acorn House and Cobden Cottage which has deteriorated and needs to be repaired.

## Yaxley Parish Council.

457

- Yaxley Messenger: advertise casual vacancies and continue the items from the last meeting. **Completed.**
- Respond to planning application number 1144/16. **Completed.**
- Request that David Newcombe cuts the grass in the burial ground. **Completed.**
- Contact the police about illegal activities in the Community Hall car park. **Completed.**

DRAFT

Signed: \_\_\_\_\_

7

Date: \_\_\_\_\_

20<sup>th</sup> April 2016.