

# Yaxley Parish Council.

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## Minutes of the Meeting of Yaxley Parish Council held on 9<sup>th</sup> March 2016.

### Present:

Councillor K Pawsey  
Councillor J Hawes  
Councillor I Luff  
Councillor Wright  
P Freeman Parish Clerk.  
Two members of the public.

Councillor R Hall  
Councillor J Moore  
Councillor A Luff  
Councillor Burn

1. Apologies for Absence.
  - Councillor A Watts.
2. Councillor's Declaration of Interests in Agenda Items.
  - None.
3. Minutes of the Previous Meeting held on 27<sup>th</sup> January 2016.
  - The minutes of the previous meetings were agreed as a true record and were signed by the Chairman, proposed by Councillor I Luff and seconded by Councillor Hall.
4. Matters arising from the minutes: **Notes on the action are in red.**
  - Check to be made of the vacant allotment plots where sheds are derelict. **IL.** Write to the last tenant and give a deadline for the removal of the shed or it will be removed by the Parish Council. **PF. Plots 19 and 21.**
  - Location for speed sign follow up with the Highways Department of Suffolk County Council. **PF.**  
**An application form needs to be completed and sent to the local highways engineer.**
  - Cost of permanent speed sign. **PF.**  
**All the speed signs in the catalogue can be permanent or mobile. Those on pages 8 to 12 are heavy and more suited to a permanent position. (I've attached the catalogue and price list.)**
  - Contact Rackhams about their commitment to carry out the building work. **PF.**  
**The Clerk has received confirmation from Rackhams that they will carry out the work.**
  - Quotations in 2017 for cutting the grass at Yaxley Cemetery, the Well Seat and the village notice board. **PF.**
  - Reply to letter from Historic England – little needs to be done to the War Memorial, just to be cleaned up. **PF.**  
**Email sent to Historic England.**
  - The PC meeting on 9<sup>th</sup> March 2016 will be Cllr Watts' last meeting as a Parish Councillor. **PF.**
  - The picket fence between Acorn House and Cobden Cottage has deteriorated and needs to be repaired. Cllr Watts will find email address of the developer and sent to PF. **AW.**  
Email to be sent to the developer requesting that the fence is repaired. **PF. No reply has been received.**
  - Letter of thanks to Ian Muir for his work on the village website. **PF.**  
**Letter of thanks sent to Ian Muir.**
5. Notification of any urgent business.
  - None.

### Public Forum.

Meeting closed at 7:41 p.m.

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Signed: \_\_\_\_\_

Date: \_\_\_\_\_

9<sup>th</sup> March 2016.

Mr Cowgill who had been living in Yaxley for two years having returned from France made the following points about Yaxley:

- Yaxley was a lovely and friendly village.
- There was a considerable amount of rubbish around the village and he and his wife had tried to keep the layby tidy. He suggested moving the rubbish bin near to the bottle bank.
- He felt that the speed limit sign was wrongly positioned. Part of their garden wall had been demolished by a car, which had been speeding, and there was a problem with speeding locally.
- The vans parked on the T-junction were a problem and on some days they were not moved.

In response the Chairman made the following points:

- The Parish Council was following up with the police the problem caused by the vans parking at the T-junction.
- The Parish Council had plans to install speed warning signs.
- He thanked Mr and Mrs Cowgill for collecting up the litter in the lay by.
- It was noted that the sign on the recycling bins needed to be replaced as the company which had responsibility for emptying them had been changed. **Action the Clerk.**

County Councillor's report:

**Green Lanes** – If you have noticed abuse of green lanes or by-ways due to off-road vehicles such as creating ruts in wet conditions or nuisance please let me know. Some local area lanes have been particularly over-used this winter and I am gathering information about the extent of this and ensuing damage.

**Community Transport** - The new service arrangements come into effect on **Monday 13th June 2016** and there will be further announcements to ensure everyone is aware. Information on all services can be found at [www.suffolkonboard.com](http://www.suffolkonboard.com) and the county Council will continue to inform communities via Parish Councils, local noticeboards magazines. Between now and 13<sup>th</sup> June, there will be local events in each district to enable the community to meet the new operators and build up positive relationships.

**School Places** - Suffolk County Council received 7,137 applications indicating secondary school preferences for September 2016 (Year 7). 92.9% of applicants received offers for their first preference school, 97.7% of applicants received an offer for one of their top three preferred schools. If an application is unsuccessful the child's name is automatically placed on a waiting list for the preferred school and advice is offered how on to make an appeal if desired. Any parents or carers with children born between 1 September 2004 and 31 August 2005 who has not yet applied for a school place should contact Suffolk County Council immediately on 0345 600 0981.

**Suffolk Refugee Support** (a registered charity, 38 St Mathews St., Ipswich) - Suffolk public sector leaders have agreed to take up to 200 Syrian refugees over the next five years, some are arriving in March. They will be settled mostly in the Ipswich area via private sector landlords. Your help would be most welcome. For information on how to donate or help, including a list of the household items that are needed, ring 01473-400785 or visit [Suffolk Refugee Support's website](#)

**Devolution** – The Government has asked for a proposal for a collective response from Cambridgeshire/Norfolk/Suffolk/Peterborough. Public Sector Leaders from these authorities are working on a combined framework for the extended area pending agreement by Cambridgeshire.

District Councillor's Report – Councillor Burn.

All figures are approximate and most are constantly changing.

### Waste disposal

All the recyclable waste collected in our green-lid bin is processed (sorted) at Viridor's Materials Recycling Facility (MRF) at Great Blakenham. In October 2014 we were making about £4-5 per tonne (around £68/tonne income from sale of recyclates less around £63/tonne processing charge). By December 2015 the value of recyclates had fallen to around £54/tonne, against £66/tonne processing charge; it is therefore now costing us around £12/tonne to dispose of recyclables – a change of £16-17/tonne, largely because of the slump in recyclates value.

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This is nonetheless better than the figures for the disposal of residual waste in our black bins. This formerly went to landfill but is now all processed at the new energy-from-waste facility, also at Great Blakenham. The cost of disposal is around £80-85 per tonne.

## Devolution

We have one of the most centralised governments in the world:

- 98% of taxation is set by central government
- 72% of all public expenditure is controlled by central government; the equivalent figure in Germany is 19%

The Chief Constable and the Police and Crime Commissioner had given a talk on the revised budget and policing structure in Suffolk to a SALC Northern Area meeting in Eye Town Hall on 3<sup>rd</sup> March 2016.

The Chairman thanked Councillor Fleming for the grant from the Locality Budget that she had promised available. The money should be available in May/June 2016.

In addition, thanks to Councillor Burn for the grant from the Members' Locality Award.

Cherry Tree Close: there was concern that no progress had been made and it was felt that an agreement should be reached as soon as possible and at the moment it was a disagreement between lawyers. There should be a decision on the latest planning application in the next few weeks.

There was a discussion of the parking situation in the village and way that it had been handled by the Police and the Highways Department of Suffolk County Council.

The meeting reopened at 8:35 p.m.

## 6. Correspondence received.

- Various documents from SALC.
- Various emails from Suffolk Community Foundation.
- Town and Parish Council Newsletter.
- Various emails from the Highways Department Suffolk County Council.
- Clerks and Councils Direct.
- Suffolk View.
- Greggs offer.
- Emails from the Police and Crime Commissioner.
- Mid Suffolk District Council and Babergh District Council infrastructure team.
- Suffolk Records Office.
- External audit for smaller authorities.
- Update on the current position of Cherry Tree Close.
- A140 report.
- Clean for the Queen.
- Yaxley War Memorial.
- Police reports.
- Various emails related to the allotments.
- Reston Centre Theory Courses.
- Funding event at Elmswell.
- Spring clean Mid Suffolk.
- Free community event for parish and community magazine editors.
- JEPU peer review survey.
- Telecommunications mast.
- Suffolk Year of Walking
- Suffolk Change Constables County
- Palgrave Ward locality awards.
- The First World War Memorial Programme.
- Highway improvements in the centre of Eye.
- Mid Suffolk District Council Locality Awards.

There was a discussion of the opportunity for the Parish Council to present commemorative medals, to mark the Queen's 90<sup>th</sup> birthday, to the children in Yaxley. It was noted that the Community Hall Committee was trying to organise a street party and the medal would be an opportunity for the Parish Council to make a contribution. The cost of each one was £1.99p. It was agreed that the Clerk should contact the headteachers of local schools to find out whether the schools were marking this event in a similar way. In addition, a piece would be put in the Yaxley Messenger to ask for parents to indicate whether they were interested in their children receiving one. **Action: the Clerk.**

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Signed: \_\_\_\_\_

Date: \_\_\_\_\_

9<sup>th</sup> March 2016.

7. Yaxley Allotments:

- Update on allotment gardens and tenancy agreement.
  - a. Report on the number of vacant plots.  
There were 17 vacant plots.
  - b. Applications for plots:  
None.
  - c. Tenancy agreements for 2015/2016.  
13 tenancy agreements had been returned and it was thought that those who had returned them were very enthusiastic about the use of the allotments.
  - d. Rats on the allotments - plan for control.  
Nothing to report.
- Unused plots:  
Nothing to report.

8. Highway matters:

- a. Flooding on Old Ipswich Road in front of School House/Lyon Cottage. Update.
  - It was agreed that this was now satisfactory and the action that had been taken had resolved the problem. It was agreed to remove this item from the agenda. **Action: the Clerk.**
- b. Update on possible group, including Stuston, Palgrave, Yaxley and Mellis Parish Councillor Burn made the following points in his report:
  - Mellis Parish Council was unlikely to be involved in this initiative, although Stuston and Palgrave were interested.
  - Palgrave had experienced difficulties finding a suitable site for the vehicle activated sign.
  - Stuston Parish Meeting could not reclaim VAT on purchases and therefore would be interested in a partnership with Yaxley Parish Council so the VAT could be reclaimed.
  - It was suggested that Yaxley Parish Council could purchase a speed gun and then other councils, who were interested in being involved, could make a contribution to the cost. Once the speed gun had been purchased the opportunity to be involved would be advertised.
  - It was agreed that:
    - The Police should be approached to see what training could be offered.
    - Insurance cover for the volunteers should be investigated.
    - An attempt should be made to recruit volunteers through a notice in the Yaxley Messenger.
    - The cost of the speed gun would be investigated further.
    - Proposed by Councillor Burn and seconded by Councillor I Luff.
    - Stuston should also be contacted about this.**Action the Clerk.**
- c. Parking on junction by Eye Road and old Ipswich Road/The Street, Yaxley.  
The Police and Crime Commissioner had been contacted by the Clerk and he had promised action.  
Councillor Burn reported that he could not believe that the conclusion they reached concerning the photograph he had sent them of the van parked half on the footpath at the Yaxley Eye Road junction was that it did not look to be committing an offence.

9. Finances and financial report.

- a. Balances on Accounts: 26<sup>th</sup> February 2016.
  - i. Current account: £7,908.51p.

- ii. Deposit account: £5,566.30p.  
The balances were noted. The Clerk had sent copies of the accounts and the bank reconciliation sheets to Councillors.
  - b. To authorise cheques for signature:  
N.B. Cheque signatories to initial cheque stub an invoice.
    - i. Clerk's Pay and Expenses: £245.16p
    - ii. HMRC: £56.00p
    - iii. MSDC – playground inspection: £54.78p**Resolved**, with all agreed, to approve payment of the accounts presented.  
Proposed by Councillor A Luff and seconded by Councillor Hall.
  - c. Receipts:
    - i. Allotment rents: £50.00p
    - ii. Recycling credits: £319.75p
    - iii. MSDC Members' Locality Award: £1,300.00p  
These were noted.
  - d. Request for financial support from the Yaxley Messenger.  
Nothing to report.
  - e. Other requests for financial support: East Anglian Children's Hospice.  
It was agreed that the Parish Council would not make a contribution.
  - f. Projects that the Parish Council may Finance.
    - i. Disabled toilets/toilet refurbishment for the Community Hall.  
The following points were made in the report:
      - The application to Awards for All had been completed following a considerable amount of work by Councillor I Luff, Councillor A Luff and members of the committee.
      - Other applications had been made for Section 106, the Locality Budget and the MSDC Member's Locality Award.
      - If the Awards for All grant was approved there will be sufficient funds to complete the project.
      - The Awards for All grant would be paid upfront but in the case of the other grants the Parish Council would have to pay for work and then claim the grant.
      - It was recommended that the Section 106 money should be used for LED lights and heating.
      - Councillor Hall agreed to be involved in monitoring the building work when it takes place.
10. Review of Deeds of Yaxley Community Centre.
- Nothing to report.
11. Cherry Tree Close Working Party.
- See above under the Public Forum.
12. Discussion of Emergency Planning Scenarios.
- Councillor I Luff reported:
- The plan was in draft.
  - A community emergency management team would be needed.
  - Councillors were asked to look at the scenarios and respond to Councillor I Luff.
  - The plan depended on sufficient volunteers coming forward to make it work.
- The Council thanked Councillor I Luff for a very good piece of work.
13. Community Led Plan for Yaxley.

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- Councillor Burn had circulated links to the community and village plan guidance.
- Three copies of useful document, with templates for the plan, were shared between Councillors.

14. Eye Airfield:

- a. Applications for Grants from Wind Turbine Fund.
  - Nothing to report.
- b. Progress Power Application:
  - Nothing to report.

15. Parish Council matters for publication in the Yaxley Messenger.

- The Queen's Birthday commemorative medals and a request for volunteers to use the speed gun.

16. Planning:

a. Applications:

i. Consultation – Eye Power Station.

Variation of condition 22a of planning permission MS/1336/89 and MS/57/04 condition 22a amend fuel to allow up to 100% mechanical treated wood waste.

In the discussion of this application the following points were made:

- The Environment Agency permit allowed mechanically treated wood to be used as fuel, however there were restrictions on this in the planning permission.
- There was a liaison meeting on the day before this meeting.
- There were difficulties in maintaining the current supply of fuel and a more stable supply was required:
  - There was sufficient waste wood in East Anglia to do this.
  - 0.6 tonnes of wood = one tonne of chicken litter and there would be less ash as a result.
  - This would mean there would be less vehicle movements.
  - This fuel produced less noxious fumes.
  - There was a higher calorific value and there would be no impact on jobs except in the amount of overtime that employees' worked.

It was agreed to support the application proposed by Councillor Hawes and seconded by Councillor I Luff.

ii. Application number 4028/15:

Location: Land off Cherry Tree Close: application for outline planning permission for direction of 15 new dwellings.

The following points were made:

- This application will be considered at the meeting on 16<sup>th</sup> March 2016.
- Councillor Pawsey declared that his wife owned the property on the east side of the development.
- Councillor Burn will be at the meeting as ward member and will speak in the hearing.

b. Planning decisions:

i. Approved:

Application number 3778/15

Location: Sunnyside Cottage, Church Lane, Yaxley, IP 23 8BU.

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Proposal: Minor material amendment to implemented planning permission 1402/04 ('Erect two storey dwelling and attached cart lodge using existing vehicular access ') to reduce the extent of demolition in order to allow creation of annex (a reduced size of approved cart lodge).

- ii. Refused: None.
- c. Withdrawn: None.

## 17. Play area:

- a. To receive Play Area Inspection Report.  
The following points were made:
  - Councillor Wright reported that there were no problems.
  - The repair to the slide will be take place during the week following this meeting.
  - Councillors thanked Councillor Wright for his work.
  - Councillor A Luff agreed to take on the work for the next period.
- b. Annual Play Inspection Report.
  - Nothing to report.

## 18. Yaxley Cemetery:

- a. To consider inspection report - Councillor J Hawes.
  - Councillor Hawes reported that all was in order and that the memorials were safe.

## 19. To receive Councillor's reports.

- a. Councillor Burn – EPR.
  - See above under the planning application for the power station.
- b. Councillor Burn – SALC.  
Councillor Burn reported:
  - There had been a meeting at which the Chief Constable and the Police and Crime Commissioner had explained the new policing arrangements under the new budget.
  - The plan was to recruit as many special constables as possible and to reduce the number of PCSOs.
- c. Councillor Moore - Yaxley Town Estates Fund.
  - Nothing to report.

## 20. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at on 20<sup>th</sup> April 2016.

The following areas were raised:

- The Council will write to Councillor Watts to thank him for his work as a Parish Councillor. **Action: the Chairman and the Clerk.**
- Councillor Burn stated his intention to resign from the Parish Council following the next meeting.
- Casual vacancies will be an item on the next agenda.
- Councillor Moore raised the problem of dog fouling and that the notices in the village were not large enough.
- Councillor Pawsey agreed to monitor the bottle bank while Councillor Hall was away.
- Councillor I Luff reported:
  - A pothole on the bridge next to Reading Room Cottage.
  - The footpath sign at the bottom of Leys Lane had rotted and fallen over.
  - On Moles Lane/Thornham Road there had been fly tipping of a fridge and paint tins.

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- The Clerk will report these.  
**Action: the Clerk.**
- Councillor A Luff reported that the sign on the A140 opposite the turning to Humphrey's site was damaged.
- The Clerk reported a series of potholes on the road by the White Horse at Stoke Ash. The Clerk will report these. **Action: the Clerk.**

Meeting closed at 9:55 p.m. Urgent

DRAFT