

YAXLEY PARISH COUNCIL

Minutes of the meeting held on Wednesday 14th May 2014 at Yaxley Community Centre

Present:

Cllr J Hawes,	Cllr Sano,
Cllr K Pawsey	Cllr I Luff,
Cllr J Moore,	Cllr Wright.
0 members of the public.	
Philip Freeman – Parish Clerk	

1. Apologies for Absence.

Apologies were received from County Councillor Jessica Fleming, Cllr Burn, Cllr Aldous and Cllr Watts.

2. Councillor's Declaration of Interests in Agenda Items.

None.

3. Election of Officers:

- a. To elect a Chairman of the Council
Cllr Pawsey was unanimously elected as Chairman, proposed by Cllr Luff and seconded by Cllr Sano.
The Chairman thanked Councillors and the Clerk for their work for the Council. Cllr Moore thanked Cllr Pawsey for all he has done as Chairman.
- b. To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received.
The Chairman signed the declaration.
- c. To elect a Vice-Chairman of the Council.
Cllr Moore was unanimously elected as Vice-Chairman, proposed by Cllr Luff and seconded by Cllr Hawes.

4. Minutes of Previous Meeting held on 9th April 2014.

The minutes of the meeting of 9th April 2014 were agreed as a true record and signed by the Chair. Proposed by Cllr Sano and seconded by Cllr Hawes.

5. Matters Arising from the Minutes.

The Clerk reported that he had:

- Reminded Mark Sano about weed control on the allotments.
- Sent a reminder about the hard stand invoice.
- Sent the agreed contribution to the Yaxley Messenger.
- Sent support to MSDC Planning Department for application 0274/14.
- Asked Terry Keeley to concrete in the seat by the play area.
- Contacted David Newcombe about cutting the cemetery.
- Ordered dog fouling signs.
- Sent highways reports to Cllr Fleming.

6. Notification of any items of urgent business:

Any Councillor wishing to raise an item of urgent business is asked to give notice of the item.
None.

Public Forum

No members of the public were present.

Report from Cllr Burn – District Councillor:

There is some confusion about whether or not there is a need for statutory consultees to register with PINS in order for any written of verbal representations to be admissible. Michael Wilks is seeking advice from PINS on this. If I hear anything from him on the subject I will let you know. The current thinking is that it's better to be on the safe side and register. If that is the council's decision this evening, be aware that the wording of the reason for wanting to register is, apparently, quite critical. Brome & Oakley PC put in what they thought was a perfectly valid application, only to have it rejected by PINS for this very reason.

If I could have attended the meeting this evening, I would have urged individual councillors to register so that they can make their own representation. To assist in this I would urge them to sign up to Common Concern if they have not already done so. Common Concern is an information service, not a

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Signed: _____

Date: _____

protest group, and is the best way we have of keeping abreast of what is happening with the proposal. You can find guidance on how to word a registration application on their website. If you go to <http://commonconcern.onesuffolk.net/info/> and scroll down to the box headed *Not sure what your 'relevant representation' should say?* and then click on *HERE* in the last paragraph, it will take you to a 'shopping list' of the sort of impacts that can form the basis of a representation. The would be the only reasons that PINS will accept in a representation; it is no good, for example, challenging Government, national or local policy on either planning or energy issues. The whole Common Concern website is full of information and links and is well worth trawling through. The fact that it is hosted by SALC should say enough about its bona fides.

Finally, I expect that you will have received an e-mail from Mike Winmill, Chair of Mellis PC suggesting that the parish councils in the area get together putting in joint representations to PINS. Certainly, this is what County and District have now agreed to do, in the belief that it will carry more weight. It seems also to be sensible if the representations are similar; it is better to put all the points in one document than have two or more documents that overlap to a degree but contain separate points beyond that. In our area, it seems that all the parish councils are equally opposed to this development and it would therefore seem sensible to collaborate. Certainly this is what Thrandeston PC felt at their meeting last week and have sent back a positive response to Mellis. It certainly is something that residents seemed to think would be worthwhile when they urged us to do just that at earlier meetings.

Following a discussion it was agreed that the Parish Council should register as a consultee.

7. Correspondence (copies circulated in Correspondence File or with agenda).

- Various documents from SALC
- Clerk & Councils Direct.
- Various emails about the Progress Power application.
- Various emails from Suffolk Community Foundation.
- European Election.
- MSDC - Invoices for emptying bins has been delayed.
- Mrs Maidment – allotment break in.
- Invitation to Eye Annual Mayor Making Ceremony.
- Vacancy for Local Authority Governor – Mellis CEVC Primary School. Place note in the Messenger. **Action: the Clerk.**
- Letter from Dr Dan Poulter MP – HGV Petition.
- The Card & Party Shop.
- Request for donation from SARs. Discuss at the next meeting. **Action: the Clerk.**

8. Yaxley Allotments:

- Update on allotment gardens and tenancy agreement.
 - a. Report on the number of vacant plots. 18 vacant plots.
 - b. Application for Plot.
 - It was agreed that Nicola Copping should be sent a tenancy agreement.
 - c. Tenancy agreements 2013/2014. All agreements had been returned.
- Unused plots: Mark Sano had been asked to spray weeds, with herbicide, on the unused plots.

9. Highways Matters:

- a. The use of the road through Yaxley by HGVs.
 - i. HGV petition. A letter had been received from Dr Dan Poulter MP to say that the petition had been presented to the County Council.

10. Finances and financial report

- a. **Balances on Accounts: 28th April 2014.**
 - i. Current Account: £8,033.87p.
 - ii. Deposit Account: £5,561.40p. The balances were noted.
- b. **To authorise cheques for signature:**
 - i. Clerk's Pay and Expenses: £226.78p
 - ii. HMRC: £50.20p
 - iii. Clarkes of Walsham: £19.79p
 - iv. David Newcombe: £65.00p (1 cut)
 - v. MSDC – dog fouling signs: £48.00p

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Signed: _____

Date: _____

Resolved, with all agreed, to approve payment of the accounts presented.
Proposed by Cllr Sano and seconded by Cllr Hawes.

- c. **Approval of Accounts 2013/2014.**
Cllr Wright had undertaken a review of internal controls and most matters had been agreed in discussion with the Clerk. Any outstanding issues will be agreed and, once this had been done, they will be signed by the Chairman and submitted for internal audit.
- d. **Receipts.**
- i. MSDC - Precept: £2,625.00p
 - ii. MSDC – Grant: £200.25p
The receipts were noted.
- e. **Projects that the Parish Council may Finance**
- i. Disabled toilets/toilet refurbishment for the Community Hall.
 - o Grant application.
No report. The Clerk will contact Cllr Aldous for an update. **Action: the Clerk.**

11. Cherry Tree Close Working Party.
No further information had been received from Shane Hines in the Legal Department of Suffolk County Council.

12. Matters Arising from the Annual Parish Meeting.
Nothing to report.

13. Eye Airfield:

- a. Progress Power Application:
 - i. Invite to Substation visit.
Cllr Pawsey indicated that he was willing to go on the visit. If he were to be unavailable Cllr Luff would take his place.
 - ii. Joint approach on matters of common interest – Mellis Parish Council and Thornham Magna.
Following a discussion it was agreed that the Parish Council would prefer to maintain a separate 'voice' in the consultation, whilst being prepared to help, comment on and support any action taken by Mellis PC or Thornham Magna. It was agreed to register interest as a consultee.

14. Parish Council matters for publication in the Yaxley Messenger.

- Availability of allotments for rent.
- Vacancies on the Community Centre Management Committee.
Action: the Clerk.

15. Planning: To include any applications received after the publication of this agenda.

- a. Applications:
None.
- b. Planning Decisions:
 - i. Approved:
 - o No 0561/14: Erection of a new dwelling and access to no. 1 Church View.
 - ii. Refused:
None.

16. Play Area:

- a. To receive Play Area Inspection Report.
Cllr Sano reported that all was in order and the bench will be secured in place during the week following this meeting. Cllr Luff agreed to be responsible for the play area for the next period.
- b. Annual Playground Report: Update.
Cllr Pawsey reported that he would obtain quotations for the work for repairs to equipment on the play area.

17. Yaxley Cemetery:

- a. To consider inspection report – Cllr J Hawes.

Cllr Hawes reported that all the memorials were safe but the overgrown area by the unconsecrated ground needed to be cut back. The Clerk will contact David Newcombe. **Action: the Clerk.** The Chairman thanked Cllr Hawes for all his work on the cemetery.

b. Review of burial costs.

Cllr Hawes had provided a list of burial costs for a comparable cemetery. It was agreed that the Clerk will draw up a list of costs for immediate implementation and one for the long term. **Action: the Clerk.**

18. To receive Councillor's reports:

- a. Cllr Burn – EPR.
No report.
- b. Cllr Moore – Yaxley Town Estates Fund.
Nothing to report.

19. A.O.B. – Any Items raised earlier but not for an extended discussion or decisions and items for inclusion at next meeting on Wednesday 25th June 2014.

- Cllr Hawes agreed to investigate the cost of new goal posts for the playing field.
Action: Cllr Hawes.
- Cllr Luff reported that there had been considerable activity in the village by BT. No one was aware of the reason.

Meeting closed at 8:50 p.m.