

## **YAXLEY PARISH COUNCIL**

### **Minutes of the Meeting held on Wednesday 10<sup>th</sup> September 2014 at Yaxley Community Centre**

**Present:**

Cllr J Hawes,	Cllr Sano,
Cllr K Pawsey	Cllr I Luff,
Cllr J Moore,	Cllr Wright,
Cllr D Burn,	Cllr A Watts.

0 members of the public.  
Philip Freeman – Parish Clerk

1. Apologies for Absence.  
Apologies were received from Cllr C Aldous.
2. Cllr's Declaration of Interests in Agenda Items.  
Cllr Luff item 14b.
3. Minutes of Previous Meeting held on 2<sup>nd</sup> July 2014.  
The minutes of the meeting on 2<sup>nd</sup> July 2014 were unanimously agreed as a true record, with the following amendment:
  - AOB: second bullet point should read straw fire.
4. Matters Arising from the Minutes.  
The following were the action points from the minutes of the last meeting which had been actioned:
  - Membership of Suffolk Preservation Society. **PF**
  - Follow up report of flooding by School House/Lyon Cottage on Old Ipswich Road. **PF**
  - Follow up speed data recording on Old Ipswich Road and Mellis Road. **PF**
  - Matt Bird to cut area of vegetation at Cherry Tree Close. **PF**
  - Resurfacing of the Thornham Road included the lump – contact Highways. **PF**
  - Advice from solicitor on letter from Progress Power. **PF**
  - Ian Stanbury change of allotment plot from 11 to 6. **PF**
  - Parts to repair swing. **KP**.
  - IL, AW & KP will review the Annual Play Area Report and identify work to be done. **IL, AW & KP**
  - Send new cemetery prices to DB for website. **PF**
  - Report surface of level crossing in Mellis to Network Rail. **PF**
  - Change of dates of next two meetings to Cllrs. **PF**
  - Cllr Sano to sign the Code of Conduct.
5. Notification of any items of urgent business:  
None.

Meeting closed at 7.45 p.m.

**Public Forum:**

County Cllr Report:

**Highways**

Suffolk Highways/ KMG has is undertaking surface dressing across the county and other necessary improvements, short term diversions can be expected. The backlog of road repairs which built up during the winter is now down to a low number.

**Pilot Flu Vaccine offered to School Children**

Children in years 7 and 8 are being offered a flu vaccination as a simple nasal spray. It is a painless and quick alternative to the traditional injections and side effects are uncommon. Letters and information leaflets have been sent to parents explaining the programme in detail. Parents are asked to return consent forms to their child's school as soon as possible.

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Date: \_\_\_\_\_

10<sup>th</sup> September 2014.

### Eye Gas Fired Power Station and Substation – Update

The County Council has submitted a Statement of Common Ground and other reports to PINS as of 4<sup>th</sup> September, which is a joint submission with MSDC. For information:

<http://infrastructure.planningportal.gov.uk/projects/eastern/progress-power-station/?ipcsection=overview>

### New Care UK Home at Hartismere

Concertus acting for Suffolk Suffolk County Council as of this July has acquiring a long lease for property adjacent to Hartismere Hospital with a simultaneous sub-lease to Care UK for 125 years. Care UK have already obtained planning permission for a 60 bed care home and well-being centre for the elderly. Construction will begin this year.

### Short Stay Gypsy and Traveler Sites – Consultation Terminated

Suffolk local authorities and the Norfolk and Suffolk Gypsy and Traveler Service have cancelled a consultation on locations for short stays as new potential sites have been brought forward in response. The need to find sites remains pressing and consultation will resume in the future with the objective of selecting three sites.

### Career Opportunities for Young People

The Suffolk Skills Showcase will be held at Trinity Park on 22<sup>nd</sup> October for 16 – 24-year-olds:

<http://www.theskillsshow.com/events/suffolknorfolk-skills-show/>

Suffolk County Council is expanding its Employer Brokerage Service for schools and businesses to enable leaving students to gain work experience (in some cases paid but may not be). The service includes a business participants and schools in Newmarket, Thurston, Stowmarket and Stowupland.

For more information please call Jo Leverett on 07738 803060 or email [jo.leverett@suffolk.gov.uk](mailto:jo.leverett@suffolk.gov.uk)

There are new apprenticeship opportunities on the County Council web site as well:

<http://www.thesource.me.uk/jobsandcareers/unlock-your-future-with-an-apprenticeship/>

If there is something you need to know more about please get in touch:

Cllr. Jessica Fleming, Hartismere

Assistant Cabinet Member Localities and Environment

[Jessica.fleming@suffolk.gov.uk](mailto:Jessica.fleming@suffolk.gov.uk) Mobile: 07714-597980

Police Report:

#### **Crime Stats**

Since your last meeting there has been 1 crime reported to police. This refers to a Dog Causing injury in a public place which happened on Cherry Tree Close on 22/7

Heating Oil Seminar

Please make a note in your diary for our Heating Oil Crime Prevention Seminar which will be taking place on 7<sup>th</sup> October 2014 in Denham Village Hall, IP21 5DR. The date is in the early stages at the moment, but we are hoping to have representatives from Tank Commander and Fuel Shield who supply Secured by Design products. Our Crime Reduction Officer will also be present to answer any questions relating to Heating Oil Thefts or general advice as well.

We are booking this in advance to tie in with the nights becoming dark earlier, and the most likely time for people to fill up their tanks.

We anticipate that this will take place at 6.30-7.30pm followed by the Mid Suffolk North SNT Priority Tasking Meeting from 7.30pm-8.30pm.

Scam Email Advice

There are numerous scams created every day, all designed to trick you into handing over money or personal details. Every year around 3 million UK consumers lose a total of £3.5 billion to scams. Here are some of the things you should look out for:

#### **Poor spelling or grammar in emails**

Scammers will often put misspellings in their email in an effort to avoid triggering spam filters for common keywords in their messages, for example "money" or "gambling". This way they can maximize the number of people their messages reach by avoiding spam filters.


#### **Claiming to be someone they're not**

A common scam is when you receive a call from someone claiming to be from a company such as "Microsoft". In this situation, the caller may claim there's an issue with your computer and will ask you to go to a website and download some virus protection software. Companies like Microsoft would not

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contact you in this way and if you receive a call similar to this hang up. If you have an issue, call the company directly. Seek out reviews and references for companies that you haven't used before, either via the internet or when looking for a trader you can use Suffolk Trusted Trader. Suffolk Trusted Trader is a directory of local tradesmen who have been checked by Suffolk County Council Trading Standards and made a commitment to treat their customers fairly. Consumers give feedback on the traders they have used and details of the traders can be found at [www.suffolktrustedtrader.com](http://www.suffolktrustedtrader.com) 

### **Your Safer neighbourhood Team (SNT)**

To speak with an Officer from your SNT you can telephone 101, or email your local SNT team – [midsuffnorth.snt@suffolk.pnn.police.uk](mailto:midsuffnorth.snt@suffolk.pnn.police.uk)

Your local officers are: PCSO 3240 Faulkner & PC 80 Wiggins

PC Wiggins attended the meeting and responded to questions on:

- Dangerous Dog: the police can only act if there was an attack on a person.
- There had been no scrap metal incidents.
- Suffolk police were adopting the practice of Norfolk by recording horses and the owners' phone numbers.

Meeting reopened at 8.01 p.m.

6. Correspondence (copies circulated in Correspondence File or with agenda).
  - Various documents from SALC
  - Clerk & Councils Direct.
  - Various emails about the Progress Power application.
  - Various emails from Suffolk Community Foundation.
  - Town and Parish Council newsletter.
  - Local Councils Update.
  - The Local Cllr.
  - Various emails about Gypsy and Traveller short stay stopping sites consultation
  - Letter of thanks from SARs.
7. Yaxley Allotments:
  - Update on allotment gardens and tenancy agreement.
    - a. Report on the number of vacant plots. There were 17 vacant plots.
    - b. Applications for Plots:
      - Lisa Eddings.  
The Clerk had received an application for a plot but had been unable to obtain a home address from the applicant.
    - c. Tenancy agreements 2014/2015.
      - Review of rents.  
It was unanimously agreed to keep the rent at £30 per annum, proposed by Cllr Moore and seconded by Cllr Sano
  - Unused plots:  
It was agreed that no more work was needed on the unused plots at present.
8. Highways Matters:
  - a. The use of the road through Yaxley by HGVs.
    - i. HGV petition.  
The Clerk reported that a traffic survey was due to take place.
  - b. Flooding on Old Ipswich Road in front of School House/Lyon Cottage. Update. There had been a flood recently following heavy rain and it was agreed that the Clerk should report the matter again. **Action: the Clerk.**
  - c. Speed Data Recorders on Old Ipswich Road. Update. PCSO Faulkner would contact the Clerk about this.
9. Finances and financial report
  - a. Balances on Accounts: 28<sup>th</sup> August 2014.
    - i. Current Account: £6,387.78p.
    - ii. Deposit Account: £5,561.40p.  
The balances in the bank accounts were noted.
  - b. To authorise cheques for signature:
    - i. Clerk's Pay and Expenses: £176.88p

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10<sup>th</sup> September 2014.

- ii. HMRC: £44.00p
  - iii. David Newcombe: £130.00p (2 cuts)
  - iv. Membership of SPS: £30.00p
  - v. Thrandeston Parish Council – pledge agreed at last meeting: £1,500.00p
  - vi. Information Commissioner – annual subscription: £35.00p.
  - vii. MSDC – play area inspection: £62.04p.
  - viii. BDO – annual audit: £120.00p
- Resolved, with all agreed, to approve payment of the accounts presented.  
Proposed by Cllr Wright and seconded by Cllr Hawes.

- c. Receipts.  
None.
- d. Audit Report.  
The external auditor's report had been received and there was nothing to report.
- e. Projects that the Parish Council may Finance
  - i. Disabled toilets/toilet refurbishment for the Community Hall.
    - o Grant application.  
Cllr Aldous had arranged to meet an officer at Mid Suffolk District Council to discuss grant applications.

10. Cherry Tree Close Working Party.  
Nothing further to report.

11. Foliage at the Entrance to Cherry Tree Close. Update.  
The foliage had been cut.

12. Eye Airfield:

a. Progress Power Application:

i. Update from the Chairman and Cllr Luff.

The Chairman thanked Cllr Burn and Cllr Luff for all the work on the submission to the Planning Inspector, from the Parish Council, and it was now on the Planning Inspectorate website.

Cllr Burn reported that Eye Town Council had opted out of the group of Councils which was opposing the application. He said that he was disappointed there was not solidarity within the whole area.

Cllrs Pawsey and Luff were still representing the Parish Council.

Other matters:

- The landscape architect had increased the cost for the work that had been done.
- There was an estimate for the cost of the work the barrister of £2,000.
- Cllr Burn had prepared the documentation for the Planning Inspector.
- Thrandeston Parish Council had agreed to act as the banker for the group with the proviso that it would not be left to deal with any overspend. Safeguards would be built into an agreement between the Councils involved to protect Thrandeston Parish Council.
- Cllr Burn said that the group could only spend what it could afford.
- There was a discussion of how payment should be made and consideration was given to a proportionality of spending but it was considered that this could lead to problems if one Council dropped out.
- It was necessary to have an agreement that was workable.
- Councils may receive back a proportion of the pledges that had been made.
- Cllr Luff said that he was happy with the assurances given by Cllr Burn about the group not spending more than it could afford.
- In response to a question Cllr Burn stated that the Thrandeston Parish Clerk would at the moment only charge expenses for the work that she would do but he would check this out. **Action: Cllr Burn.**
- The Chairman said he had read the financial agreement twice and was happy with it.

In the discussion that followed the Council agreed that it would be happy with proportional spending from the money that had been pledged by individual Councils.

b. Letter from Progress Power – update on advice from solicitor.

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Nothing to report.

- c. Discussion of the Parish Council's position if there were an overspend by the Eye Airfield Working Group which was organising opposition to the proposed site of the substation.  
See above under a.

13. Parish Council matters for publication in the Yaxley Messenger.  
Cllr Luff agreed to write a piece for the Yaxley messenger about the submission to The Planning Inspectorate. In addition a piece on why the goal had been removed from the playing field.

14. **Planning:** To include any applications received after the publication of this agenda.

- a. 106 Planning Agreements and Community Infrastructure Levy – feedback from Keith Pawsey.

The Chairman had attended a meeting in Hadleigh about the Community Infrastructure Levy. Opinions were being sought from Councils for the preparation of a document.

The following points were made:

- 106 will continue.
- The CIL will be introduced for different purposes.
- 106 money was hard to access.
- CIL could be used for education, health, wastewater, transport, emergency services etc.
- There would be a percentage for parishes to use.
- CIL would be ongoing and could contribute to parishes to allow them to build up money for a project but it would be necessary to show that the Council was going to make improvements for the community.
- 106 could not be used for infrastructure as in the past.
- There was an incentive for CIO to be available but 10% to parishes would not be a large amount.
- The preparation of a neighbourhood plan would cost more than would be received from CIO.

- b. Applications:

- i. Whiteholme, Mellis Road, Yaxley.

Application for a non-material amendment following grant of planning permission 0274/14, (Erection of attached annexe accommodation. Erection of detached double garage) to add stores and WC to floor plan. Addition of glazed door to external wall of bedroom.

It was agreed to make no further comment on this.

- c. Planning Decisions:

- i. Approved:  
ii. Refused: None.

15. Play Area:

- a. To receive Play Area Inspection Report.

Cllr Pawsey agreed to continue for the next period because was ongoing work to be completed.

- b. Annual Playground Report – update.

The Chairman made the following report:

- There were holes to be filled on some of the play equipment.
  - Cllr Watts offered to laminate a sign showing emergency telephone numbers.
  - There was rot on the poles supporting the slide but this was only a surface problem.
  - Two branches needed to be cut to reduce the overhang from the hedge.
  - Chains need to be replaced and a quotation would be obtained.
  - The football goal could not be fixed down and was therefore it was dangerous. It was unanimously agreed to remove it.
  - The gap between the two red handles and the wood was too large, therefore it will be necessary to obtain a quotation for new handles.
- All actions we unanimously agreed.

16. Yaxley Cemetery:

- a. To consider inspection report – Cllr J Hawes.

Cllr Hawes reported that the memorials were stable, some brambles from the hedge needed cutting back and the grass had been in the last couple of days before this meeting.

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17. To receive Cllr's reports:
- a. Cllr Burn – EPR.  
Nothing to report
  - b. Cllr Burn – SALC  
Nothing to report.
  - c. Cllr Moore – Yaxley Town Estates Fund.  
Nothing to report
18. A.O.B. – Any Items raised earlier but not for an extended discussion or decisions and items for inclusion at next meeting on 22<sup>nd</sup> October 2014.
- a. Cllr Wright offered to tidy the area near where he lived following the cut of the foliage by the entrance to Cherry Tree Close.
  - b. Cllr Hawes reported that the hedge on the top of the bridge needed to be cut back.
  - c. Cllr Luff reported that the footpath on Mellis Road and the hedge by the cycle path towards Castleton Way needed attention.  
**Action: the Clerk.**

Meeting closed at 9:21 p.m.

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Date: \_\_\_\_\_

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