

YAXLEY PARISH COUNCIL

Minutes of the meeting held on Wednesday 9th April 2014 at Yaxley Community Centre

Present:

Cllr C Aldous,

Cllr K Pawsey

Cllr J Moore,

Cllr A Watts,

Cllr Sano.

County Councillor Jessica Fleming.

0 members of the public.

Philip Freeman – Parish Clerk

Cllr J Hawes,

Cllr I Luff,

Cllr Wright,

Cllr Burn

1. Apologies for Absence.

Cllr Aldous.

2. Councillor's Declaration of Interests in Agenda Items.

Cllr Luff item 14a ii.

3. Minutes of Previous Meeting held on 19th February 2014.

The minutes of the previous meeting were accepted as a true record and signed by the Chairman with the following amendment: Mr Bull should read Mr Ball. Proposed by Cllr Hawes and seconded by Cllr Moore.

4. Matters Arising from the Minutes.

- The slabs to mark the plots for the burial of ashes had been put in place in the cemetery. Cllr Hawes will dig in the slabs.
- The Clerk reported that:
 - He had written to Mr Ball about the tree on the boundary of the Community Hall car park.
 - He had prepared a response on the proposed gas power station on Eye Airfield, based on Cllr Luff's document, which had been circulated.
 - He had ordered playground chips, these had been delivered and levelled.
 - He had reported various highways matters.

5. Notification of any items of urgent business:

None.

Public Forum

Meeting closed at 7.45 p.m.

Police Report:

Crime Statistics

Since the last meeting, there have been 4 crimes reported to the police. These were;

- Burglary which took place on Hall Lane between 10.30pm on 11/2 and 9.30am on 12/2
- Theft which took place on Old Ipswich Road between 9am on 6/3 and 6pm on 7/3
- Criminal Damage to Vehicle which took place on Norwich Road between 6pm on 22/3 and 1.30am on 23/3
- Driving whilst disqualified which resulted in the seizure of a vehicle and ongoing investigation at present.

Crime Prevention Event

In the middle of May there will be a crime prevention weekend being hosted by PCSO 3240 Faulkner. This will include visits to a number of parishes over the course of a weekend, whereby members of the public can come along to have their property marked for free. There will also be the opportunity to purchase crime prevention products and officers will be offering general advice.

Timings are in the pipeline so as soon as this is confirmed all parishes will be notified.

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Suffolk PCC

Police and Crime Commissioner, Tim Passmore has announced that the policing part of the council tax will be frozen in Suffolk for the second year.

Last year the PCC fulfilled his election pledge and froze the precept during his first year of office, making this the second year there has been no increase in the amount Suffolk residents pay for policing in the county.

Suffolk Constabulary

Summary of performance

Suffolk is a safe county, with crime now at its lowest level for a decade having reduced for the 5th year in a row. More crime was solved in our county too, with the proportion of crimes being solved increasing by 3% to 33%.

But it's not just crime that is falling, as the number of incidents of anti-social behaviour fell by 8.3%. This is reflected in the fact that people in Suffolk have the lowest level of concern about anti-social behaviour in England, according to the national British Crime Survey.

Surveys show that falling crime and anti-social behaviour have helped to make more than 90% of people in Suffolk feel safe. They also show that more than 84% of people who had contact with us said they were satisfied with the service they received.

Dealing with crime and anti-social behaviour is important, but Suffolk Constabulary deal with far more than this. For instance, we answered more than 91% of the 91,557 - 999 calls we received within 10 seconds and attended more than 90% of all emergencies within 15 minutes

Crime

Acquisitive crime is based on a motivation to steal money or property and includes burglary, robbery, vehicle crime, and theft and handling stolen goods. It accounts for approximately 50% of all crime in England and Wales.

In respect of acquisitive crime, Suffolk has low rates with vehicle crime having fallen by 30% over the last decade. For households in Suffolk the chance of being subjected to a burglary is fewer than 1 in 150 each year, which is well below the national average. Suffolk has relatively few robbery offences with two-thirds occurring in Ipswich and a priority crime team has been formed to tackle this and associated offending.

YOUR SAFER NEIGHBOURHOOD TEAM (SNT)

To speak with an Officer from your SNT - telephone 101, or email your local SNT team – midsuffnorth.snt@suffolk.pnn.police.uk

Please remember to visit your local SNT's web site on a regular basis at <http://www.suffolk.police.uk/saferneighbourhood.aspx> where you can find out more about the local policing priorities that have been set with your community input, and about the actions the teams are taking in your area.

Your local officers are: PCSO 3240 Faulkner & PC 80 Wiggins

District Councillor David Burn's Report.

- Progress Power Application For Gas Power Station:
The Inspectorate had until 28th April 2014 to accept whether the planning application could be made. Mid Suffolk District Council and Suffolk County Council have had the opportunity to put in comments on the consultation progress because of the statement of community involvement.
- There had been a meeting of District Councillors, County Councillors and the two main officers, including the Head of Planning, which had been chaired by the Mid Suffolk District Council leader, to discuss the response. It was felt Progress Power had complied with the community involvement requirement in general, but not specifically, about the 3 km impact zone. It was

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felt that this should not only be for the power station but, also, around the substation. The report from the meeting was not available.

- The community fund:
Progress Power was willing to discuss this and it was felt that local villages should have a tangible benefit.
- Cllr Burn reported that it was felt that Progress Power had gone quiet and had not responded to questions sent to them. He had met Dr Daniel Poulter MP to discuss the feelings of the community and a letter has been sent to Progress Power by David Ruffley MP and him. (The Parish Council had received a letter from Dr Poulter confirming this.) Cllr Burn explained that he felt that Progress Power was doing what it was thought should be done but not it was not being done very well.

Meeting opened at 7:55 PM.

Meeting closed at 8:55 PM.

County Councillor Jessica Fleming's Report.

Bus Services - The following route contracts are due to expire in August 2014 and the County is reviewing options for the service continuation and timetables. The County would welcome any feedback and suggestions prior to the tendering process:

- Nos 113 and 114 bet. Ipswich, Debenham, Thorndon, Eye and Diss currently operated by Simonds of Diss.

Nos 115 & 116 bet. Ipswich, Henley, Coddendam and Debenham currently operated by Galloway.

- Nos 118 119 bet. Ipswich, Framsdan, Framlingham, Otley and Stradbroke currently operated by Galloway.

E-mail: Andrew.Gee@suffolk.gov.uk

Concessionary Travel – free-travel bus passes or travel vouchers expiring on 31 March 2014 will be automatically renewed, if newly qualified apply online or phone 0845 600 0659. The Endeavour Card is available for 16 – 19-year olds and gives 25% discount on most bus services.

<http://www.suffolkonboard.com/concessionary-travel>

Consultation on Suffolk Records Office (SRO) - Accessibility:

Through this consultation Suffolk County Council is seeking views on the following proposal:

- SRO branches to open for 35 hours a week offering full access to collections from 10am to 5pm on a Monday, Tuesday, Thursday, Friday and Saturday.
- On Wednesdays staff will digitise catalogues and scan documents and photographs enabling many more people to make use of and enjoy Suffolk's collections - available at SRO branches in Bury St Edmunds, Ipswich and Lowestoft.

The consultation takes place between Monday 10 March and Friday 4 April.

www.suffolk.gov.uk/consultations

Energy Efficiency Improvements – SCC and Districts are offering funding and advice for the installation of energy efficiency improvements like replacement boilers, loft insulation, solid wall insulation and even solar panels funded via the national Energy Companies Obligation (ECO). Residents can request an appointment by calling Suffolk Energy Action on 0800 840 90 90 (Monday to Friday between 9am and 5pm). For further verification, and all other queries, please contact: Matt Hullis, Head of Environment Strategy, ESE.

Email: matt.hullis@suffolk.gov.uk Tel: 01473 26444

Better Broadband News - Update

New Contract – SCC should know in mid. June that a new contract is secured for additional fibre connections (95% fibre by end of 2017). For border parishes, Norfolk and Suffolk cooperate and BT is the provider for both.

Getting High-speed Broadband – Rickinghall/ Botesdale area will receive fibre (green, so middle phase). When this happens, access arrangements are explained here:

<http://www.betterbroadbandsuffolk.com/FAQs.aspx?ID=7>

Contact: The County Development Team at the [contact us](#) page, a visit can be arranged.

(Let me know if you experience contact difficulties!)

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Internships & Apprenticeships - Update

NEW – Suffolk County Council with the National Apprenticeship Service, is offering £1,500 grants to employers for 16-24 year-olds through the Apprenticeship Grant for Employers programme. Contact the Apprenticeships Team on 01473 260922 or email apprenticeships@suffolk.gov.uk

The Youth Contract is worth up to £2,275 for eligible 18 to 24 year olds through Jobcentre Plus or from the Work Programme (cannot be used with AGE, above).

Local grants e.g. Coastal Communities Grant for Engineering Apprentices can be used alongside the National scheme.

Creative & Cultural Skills - Paid arts apprenticeships are available thanks to a grant secured by Suffolk County Council - see Job Centre Plus or www.suffolkartlink.org.uk/cep.

Industry/ Private Sector- Most of Suffolk's main employers offer apprenticeship schemes. British Sugar for example offers several each year for school leavers in electrical and process engineering (5 GCEs at grade C+): <http://www.britishsugar.co.uk/apprentices.aspx>

Agriculture - Anglia Farmers and AtlasFram Group, in conjunction with Easton and Otley College, New Anglia LEP, Norfolk County Council and Suffolk County Council aims to recruit 440 new apprentices across the East of England by March 2015. Details, Lorraine Nuccoll on 07500 959 314, or email Lorraine.nuccoll@angliafarmers.co.uk

Reminder - Consultation – Home to School Transport 2014/ 2015 and 2015/2016

Suffolk County Council is currently consulting on future funding support and policy arrangements for school transport, comments should be made by 28th March. See: <http://www.suffolk.gov.uk/your-council/decision-making/consultations/consultation-home-to-school-travel-policy/>

Agri-Tech Grants Available

Peterborough, Cambridgeshire, Norfolk and Suffolk will benefit from [£3.2 million of funding](#) from a If you would like to know more about the Agri-Tech grants you can contact Martin Lutman via info@agritechgrants.co.uk or by calling 01223 967009 or 01733 602009.

Gypsies and Travellers - Note contact for support:

James Swinborne, Liaison & Support Officer - Cohesion Gypsy, Roma and Traveller Service Norfolk and Suffolk. 01603 222927

Contact:

County Councillor Jessica Fleming, Hartismere Division
Jessica.fleming@suffolk.gov.uk
Mobile: 07714-597980

Cllr Fleming reported that she was working with planning officers on the consultation and there were serious concerns about its adequacy. The Chairman thanked her for her support in this matter.

Meeting opened at 9 PM

6. Correspondence (copies circulated in Correspondence File or with agenda).

- Various documents from SALC
- Clerk & Councils Direct.
- Various emails about the Progress Power application.
- Emails from the Highways Department of Suffolk County Council.
- Various emails from Suffolk Community Foundation.
- Ipswich & Suffolk Credit Union.
- Email from Jessica Fleming about road works by Mellis Primary. The Clerk explained that he had queried with Councillor Fleming whether road 'improvements' had been agreed at the school. She confirmed that they had not.
- Letter from Mid Suffolk CAB. The Clerk had received a reply to his query about the use by Yaxley residents of the Mid Suffolk Citizens' Advice Bureau. Six residents had visited within the 2012/2013 financial year.
- Procurement of Local Bus Services.
- Playground Inspection Invite.
- Letter from Dr Poulter.
- Request for a donation from Diss, Thetford & District CAB.

7. Yaxley Allotments:

- Update on allotment gardens and tenancy agreement.
 - a. Report on the number of vacant plots. There were 18 vacant plots.
 - b. Applications for Plots.

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- There were no new applications for plots.
 - c. Tenancy agreements 2013/2014.
All tenancy agreements had been received or terminated.
 - Unused plots:
It was agreed that the grass areas should be cut at the end of April and the unused plots sprayed with weed killer. The Clerk will email Mark Sano to remind him that the work should be done. **Action: the Clerk.**

8. Highways Matters:

- a. The use of the road through Yaxley by HGVs.
 - i. HGV petition.
The petition had been sent to Dr Poulter.
- b. Parking on verge by Turnpike House.
No parking on the verge had been observed recently and it was agreed to monitor the situation.

9. Finances and financial report

- a. **Balances on Accounts: 28th March 2014.**
 - i. Current Account: £6,201.55p.
 - ii. Deposit Account: £5,561.40p.
- b. **To authorise cheques for signature:**
 - i. Clerk's Pay and Expenses: £206.47p
 - ii. HMRC: £55.22p
 - iii. Yaxley Community Centre – hire of hall: £117.00p
 - iv. Yaxley Community Council: £157.72p
 - v. Yaxley Parochial Church Council: £157.72p
 - vi. Material Charge – Play ground Chip: £218.16p
 - vii. Clarkes of Walsham: £69.36p
 - viii. David Newcombe: £65.00p (1 cut)
 - ix. SALC – Annual Subscription: £221.00p

Resolved, with all agreed, to approve payment of the accounts presented.
Proposed by Cllr Sano and seconded by Cllr Luff.
- c. **Approval of Accounts 2013/2014.**
Details of the accounts had been circulated to councillors and it was agreed that Cllr Wright should undertake a review of internal controls and the accounts should be considered at the next meeting. **Action: Cllr Wright and the Clerk.**
- d. **Receipts.**
 - i. Interest: £0.69p
- e. **Projects that the Parish Council may Finance**
 - i. Disabled toilets/toilet refurbishment for the Community Hall.
 - o Grant application.
Nothing further to report.

10. Cherry Tree Close Working Party.

An email has been received from Shane Hines from the Legal Department of Suffolk County Council. He had again pursued the developer of the site. As a result, the working party had met and replied to Mr Hines asking for approval to contact Colin Arnold with a deadline for action. The Chair thanked the members of the working party for their work.

11. Annual Parish Meeting.

The Clerk reported that he will send out requests for reports for the Annual Parish Meeting and confirmed that Margaret White would write the report for the Community Hall.

12. Eye Airfield:

- a. Progress Power Application:
 - i. Yaxley Parish Council's response to Progress Power's proposal.
Cllr Burn advised that no more responses were needed until the application was published.

13. Parish Council matters for publication in the Yaxley Messenger.

- Date for the Annual Parish Meeting.
- Update on Progress Power.
- Advice on dog fouling. Cllr Burn will seek advice on the law on dog fouling and on the position of the dog warden. **Action: Cllr Burn.**

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- 14. Planning:** To include any applications received after the publication of this agenda.
- a. Applications:
 - i. No 0561/14: Erection of a new dwelling and access to no. 1 Church View. The council's comments have been submitted.
 - ii. No. 0274 / 14: Erection of annexe accommodation to existing attached garages at Whiteholme, Mellis Road, Yaxley: Councillor Luff left the meeting. The Chairman had brought a copy of the plans to the meeting and following a discussion it was agreed, with Cllr Burn abstaining, to support the application. Proposed by Cllr Watts and seconded by Cllr Sano. Cllr Luff re-joined the meeting.
 - b. Planning Decisions:
 - i. Approved: None.
 - ii. Refused: None.
- 15. Play Area:**
- a. Request from the family of Christopher Sinclair to place a bench by the Play Area. The Clerk reported that he had discussed with the family of Christopher Sinclair the memorial seat and it was agreed it should be positioned away from the rubbish bin. It was unanimously agreed that the Clerk should approach Terry Keeley for him to undertake the work. It was also agreed that Cllr Pawsey would meet him on site to discuss the work to be done. **Action: the Clerk and Cllr Pawsey.**
 - b. To receive Play Area Inspection Report. The toddler swing and tyres need bird repellent. **Action: Cllr Pawsey.** Cllr Sano will cover the next period.
 - c. Annual Playground Report: Update. The Clerk reported that he had booked an inspection in the Summer of 2014.
 - Tyres held by chain: it was noted that the chain-link should be below 8.6 mm. 10 feet of chain with shackles were required. Cllr Pawsey offered to undertake the work and purchase the materials. This was unanimously agreed.
 - Boarding on slide: Cllr Pawsey reported that he had contacted the manufacturer and there was a discussion of how the repairs could be done. It was unanimously agreed to obtain quotations for the repair, proposed by Cllr Luff and seconded by Cllr Sano. **Action: Cllr Pawsey.**
- 16. Yaxley Cemetery:**
- a. To consider inspection report – Cllr J Hawes. Cllr Hawes reported that all was in order in the cemetery but the grass could do with cutting. It was agreed that the Clerk should contact Mr Newcombe. **Action: the Clerk.**
 - b. Review of burial costs. The Clerk had sent copies of the regulations to councillors. Cllr Hawes agreed to research fees from comparable the villages.
- 17. To receive Councillor's reports:**
- a. Cllr Burn – EPR. Nothing to report.
 - b. Cllr Moore – Yaxley Town Estates Fund. Nothing to report.
- 18. A.O.B. – Any Items raised earlier but not for an extended discussion or decisions and items for inclusion at next meeting on Wednesday 14th May 2014.**
- It was noted that there were travellers in Burgate.
 - Cllr Hawes reported that he had seen on the website of Gt Maplestead coverage of protest against a smaller substation than the one proposed by Progress Power.
 - Cllr Pawsey reported that there had been dog fouling at the entrance to White House Farm. It was unanimously agreed that the Clerk should obtain dog fouling signs. **Action: the Clerk.**
- Meeting closed at 9:10 PM.

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